

07 May 2021

Dear Parents/ Carers and Students of Year 11,

Assessment Arrangements

Year 11 students will begin their Summer Assessment Season from Monday 10th to Friday 28th May. The arrangements for these assessments are as follows:

- Students should attend school every day up to the day of their final exam.
- Students should continue to attend school in full and correct school uniform. If students have a PE lessons they may wear trainers with their usual school uniform, but they should bring an extra school shirt to wear for an afternoon exam following a PE lesson.
- Students should arrive to school by 9:00am to line up outside the gyms or designated room if they have an assessment or to line up in D block playground if they do not.
- Following a morning assessment, students should go straight to period 3 or their break time (depending on the time).
- At the end of lunchtime, students with assessments in the afternoon should go straight to the gym or their designated room for 1:10pm. Those without assessments should go straight to period 4.
- Following an afternoon assessment, students will be dismissed from school.
- Those without an assessment will be dismissed from school at 2:45pm.
- When students do not have assessments, they should attend their timetabled lessons and should use these lessons for revision.
- Student must bring sufficient resources for revision every single day.
- Students must attend every single assessment.
- Students should continue to revise at home. Teachers will use Summer Assessments to inform the (Teacher Assessed Grades) TAGs, and so it is in the students' best interests to revise thoroughly in order to do well.
- Booster sessions will no longer take place. This will allow students to revise.
- National Tuition Programme sessions will continue. Any changes to the dates and times of the sessions will be communicated to students via their school email addresses.
- Students must no longer attend school after their final assessment. For example, if a student has their final exam on Tuesday 25th May, then that student should not attend school after that date. There may be individual arrangements for those studying vocational qualifications (such as BTEC) who have incomplete work.

We appreciate that some students would like to offer a token of appreciation to their teachers. If students wish to buy and bring in small gifts or cards for teachers, we kindly ask that they do not do this before they return for their celebration week after Teacher Assessed Grades have been submitted. This means not before 19th June at the earliest.



Preparation for 6th Form Study

Following the Summer half-term holiday, subject teachers will issue students with taster work for the Sixth Form subjects. This will help bridge the gap between Year 11 and students' next stage of education.

End of Year Arrangements: Thursday 24th and Friday 25th June

We appreciate it has also been a very challenging year for all Year 11 students and we want to invite our students back into school for two days to give them the chance to come together to experience a good send off from Year 11. The two-day programme is as follows:

Thursday 24th June:

Year 11 students will arrive at 9:00am in PE kit. The day will start with an extended assembly, followed by Tutor Time. At approximately 11:30am, they will go to the playing fields, for their final Sports Day and will be dismissed from there at the end of the event.

Friday 25th June:

Year 11 students should arrive at school between 8:00am – 8:30am, in smart (formal) attire of their choice. As per Rooks Heath tradition, they will first go to The Rookery for their Leavers Breakfast, which is provided courtesy of the school. This will be followed by the Leavers Assembly, which will finish at approximately 11.30am. Students will then be escorted off-site. There will be a Leavers Party in the evening, in the school hall, which will be the final opportunity for students to spend time together as a cohort. Further details of this will be communicated in a separate letter.

Awarding of Qualifications

As you are aware, this year, teachers will be assessing students and students will be awarded with GCSEs and vocational qualifications based on Teacher Assessed Grades. Teachers will be using a range of evidence to comprise a holistic grade which is based on the quality of the work produced.

Rooks Heath Staff have a rigorous internal quality assurance process which will involve teachers moderating and standardising within departments to ensure fair judgements. All Year 11 teachers have taken part in training to ensure Teacher Assessed Grades are fair, including training on unconscious bias. There will be a thorough system of checks by Heads of Department, the Assessment Team and the Senior Leadership Team to ensure that grades that students are awarded are based on a range of evidence and that no errors are made. Please note that any attempts to influence a teacher in any way to award a certain grade will be considered malpractice and reported to the examination board. We will take any such attempts very seriously. Please also note that we cannot disclose (to students or parents) the final Teacher Assessed Grades until the Results Day which is on Thursday 12th August when students will be able to collect their results from school from 9am.

Below you will find a table indicating which evidence is being used to inform Teacher Assessed Grades for each subject.



Qualification name	Evidence that will be used to inform Teacher Assessed Grades
Art GCSE	All coursework, sketchbooks and study sheets; Mock Exam pieces; Feedback sheets; Digital Evidence on Teams
Business Studies GCSE	End of Topic Assessment (2.1); End of Topic Assessment (2.3); December Mock; Spring Assessment; Summer Assessment
Classical Greek GCSE	Autumn Language Assessment; Year 11 Language Mock; Civilisation Olympics Assessment; Spring Language Assessment; Literature Assessment
Combined Science GCSE	December Mocks; Spring Assessments; Summer Assessments
Computer Science GCSE	September Assessment; December Mock; Spring Assessment; Summer Assessment
Creative Media Production BTEC	Component 1 Calculated Unit Grade Learning Aim A; Component 2 Learning Aim A; Component 2 Learning Aim B; Component 2 Learning Aim C; work completed in class towards Component 3
Creative iMedia Certificate	Controlled Assessment R082; Controlled Assessment R087; Markbooks
Design & Technology GCSE	December Mock; Spring Assessment; Summer Assessment; Incomplete Non-Examined Assessment
Drama GCSE	Written Portfolio Section 1; Written Portfolio Section 2; Performance Exam.
Economics GCSE	Year 10 End of Topic Tests (Micro); December Mock (Micro); Spring Assessment (Macro); Summer Assessment (Macro)
English Language GCSE	December Mock (Component 1: 20 th Century Fiction and Creative Prose); Spring Assessment (Component 2: 19 th /21 st Century Non-Fiction/Transactional Writing); Summer Assessment (which will be used only for those not sitting English Literature GCSE - Component 1 20 th Century Fiction and Creative Prose)
English Literature GCSE	September Assessment (Christmas Carol); Spring Assessment (Romeo and Juliet Extract Response); Romeo and Juliet Essay (in class assessment in summer term); Summer Assessment (An Inspector Calls source-based question and Romeo and Juliet extract/essay)
Enterprise and Marketing Certificate	December Mock; Spring Assessment; Summer Assessment
French GCSE	September Writing Mini Mock; December Mocks; Spring Assessments; Summer Assessments
Further Maths Certificate	December Mocks; Spring Assessment; Class tests
Geography GCSE	December Mock; Spring Assessment (Natural Hazards); Summer Assessments (Papers 1 and 2)
German GCSE	September Assessment; December Mocks; Spring Assessments; Summer Assessments
Health and Social Care BTEC	Completed coursework (2.5 components, internally assessed); Spring Assessment; Summer Assessment; two lesson-produced assessments.



History GCSE	September Assessment (Crime and Punishment); December Mock (USA Conflict at Home and Abroad); Spring Assessment (USA: Civil Rights and Vietnam); Summer Assessment (USA: Civil Rights and Vietnam)
Home Languages	As individually instructed, this will be based on several Summer Assessments.
Latin GCSE	Autumn Language Assessment; December Mock (Language); Spring Language Assessment; Summer Assessment (Literature); Summer Assessment (Civilisation)
Mathematics Entry Level Certificate	December GCSE Mocks; Spring GCSE Assessment (1 paper); Summer Assessment on Entry Level Certificate
Mathematics GCSE	December Mocks (3 papers); Spring Assessment (1 paper); Summer Assessment (2 papers)
Media Studies GCSE	Year 10 Mock Exam (Component 1 and 2); in class assessment piece 1 (Component 1 and 2) Spring; in class assessment piece 2 Spring (Component 2); in class assessment piece 3 Summer (Component 3); Non-Examined Assessment (Component 3); Summer Assessment (Component 1 and 2)
Music BTEC	Centre Approved Grades for Unit 1 and Unit 4 (which were banked in 2020); all coursework for Unit 2 which has been completed and submitted; Unit 5 (claimed as a partial unit)
Psychology GCSE	December Mock; Spring Assessment; Summer Assessments (paper 1 and paper 2)
Religious Studies GCSE	September Assessment; Spring Assessment; Summer Assessment
Sociology GCSE	December Mocks; Spring Assessment; Summer Assessment; assessments completed in Assessment Books.
Separate Science Biology GCSE/Chemistry GCSE/Physics GCSE	December Mocks; Spring Assessments; Summer Assessments
Physical Education GCSE	December Mocks (Paper 1 Anatomy Physiology); Summer Assessments (Paper 2 Socio-Cultural Issues); Practical Assessments of a student in one sport

If you have any queries or questions specific to the evidence that will be used, please email idas@rooksheath.harrow.sch.uk. We will provide more information on how to appeal to the school about a grade you think may have been an error or unfairly given in due course.

Please do not hesitate to contact us if you have any questions- please email contactus@rooksheath.harrow.sch.uk.

Yours sincerely,

Mr S Macaulay
AH, Raising Standards

Ms H Grover
AH, Head of Year 11

Mrs M Manderson
Headteacher