



March 2021

Dear Parent or Carer

**YEAR 7 ONLINE PARENT – TEACHER CONSULTATION EVENING**  
**Tuesday March 30<sup>th</sup> 4pm – 8pm**

On Tuesday March 30<sup>th</sup> you will have the opportunity to speak to your child's teachers about your child's progress and the next steps to be taken to ensure continued success. You will have already received an electronic copy of your child's monitoring report via the SIMS Parent App and this will form the basis of your discussion.

Due to the current situation, appointments will be conducted via video. The school is now using an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Students should attend appointments with parents/carers as this provides the opportunity to become further involved in the process of self-evaluation and review. It enables staff to highlight student achievement as well as any areas of concern, which may need addressing. Please note that teachers will not meet with any students without a parent or carer present.

Booking for appointments can be made from **6pm on Thursday 18<sup>th</sup> March and will close at 10pm on Monday 29<sup>th</sup> March.** Appointments are limited to 5 minutes in length. If you have a need to discuss something beyond the 5 minutes you will need to make a telephone appointment with the teacher at another time.

Some teachers teach a lot of students in Year 7 and so will be particularly busy and may become fully booked in which case you will be able to join the teacher's waiting list. If an appointment does not become available, we will arrange a telephone consultation over the coming week after parents evening.

It will not be possible to make an appointment with Mr Anthony, teacher of Computing and ICT on Tuesday 30<sup>th</sup>. If you do want to speak to a member of staff from the Computer Science Department, or if you encounter any difficulties with booking appointments, please email Ms Patel at [mpatel@rooksheath.harrow.sch.uk](mailto:mpatel@rooksheath.harrow.sch.uk)



Please visit <https://rooksheath.schoolcloud.co.uk> to book your appointments. Login with the following information:

- Student's First Name (preferred forename):
- Student's Surname:
- Date of Birth:

A short guide on how to add appointments can be found by [clicking here](#). Further guidance about video appointments will be sent on Monday March 29<sup>th</sup>.

Please try your best to attend the online consultation evening; the ongoing communication between school and home is an important part of ensuring your child's future success. If you have any issues that you wish to discuss with your child's Head of Year, please email Mr Williams in the first instance at [dwilliams@rooksheath.harrow.sch.uk](mailto:dwilliams@rooksheath.harrow.sch.uk)

We look forward to meeting you then and thank you for your continued support.

Yours sincerely,

Mr D Williams  
**Head of Year 7**