

10 February 2021

Dear Parent/Carer

YEAR 9 OPTIONS PROCESS

It is now time for your child to choose their Option subjects for their GCSE and Vocational courses.

On Friday 12th February, students will be able to log onto the school website where they will find a selection of resources to help them understand how the options process is going to work this year. Here, they will find a recorded assembly to explain the process, the options booklet that outlines all the different subjects on offer, and some individual recordings by Heads of Department, where new subjects need to be introduced. Please take the opportunity to look through this material with your child over the half term holidays and on return to school the following week. A link to the correct place on the website is included here for your convenience: [Options](#) On this page, you will also find a wealth of information provided through our recent careers fair.

On Thursday 4th March, Year 9 students will be invited to attend an interview, to discuss choices in more detail. It is expected that students will attend the interview with a parent/carer in order to facilitate the process of choosing options. This interview will be conducted by a member of staff who has information about your child and the progress s/he is making in different aspects of their education. The interviews will be held via School Cloud, the same system that we have been using for our other parent consultation evenings. An appointment time will be provided closer to the day. We would like to thank you in advance for being able to make the necessary arrangements, in order to attend this interview. There will be no live lessons and a reduction of assignments set on this day, in order to allow for the release of staff to conduct the interviews.

Following the interview, your child will then apply for their option choices online. Students will be provided with instructions about how to apply for the different options that they would like to study via an assignment that will be set in their registration TEAM on Microsoft TEAMS. Should your child have any difficulty completing this task, they should request help from their tutor, in the first instance. All applications for options should be made online by Thursday 11th March.

Yours sincerely,



Mrs J Logan
Deputy Headteacher
Teaching and Learning