

Dear Parent/ Carer,

16 November 2020

RE: Staff meeting and Professional Development and other Key Dates

I am writing to let you know that we will be holding a whole staff briefing on Friday 20th November. This is an opportunity for the staff to receive updated information including the latest DFE guidance.

Students will begin the school day at the usual times but the school day will finish early for students with a timetable as follows:

Years 7, 8, 9, 12 and 13	2:10pm finish
Year 10	2:30pm finish

Students will still have all the lessons of the day however, these will be shortened to allow for the early finish.

You may also find it helpful to note the following key dates and events:

Thursday 3 rd December	Virtual Year 9 Parent Consultation Evening
Monday 7 th December	School closed to students – Staff PD day
Tuesday 19 th January	Virtual Year 11 Parent Consultation Evening (tbc)
Wednesday 20 th January	School closed to students – Staff PD day
Wednesday 27 th January	Virtual Years 12 and 13 Parent Consultation Evening
Monday 15 th – Friday 19 th February	Half term

We would like to encourage as many parents as possible to contribute further to the life of the School. Please consider attending the PTFA meeting on Tuesday 24th November at 6pm via Microsoft Teams. Please contact hgrover@rooksheath.harrow.sch.uk if you would like to attend.

Finally, if you would like to discuss something with me in person, I will be holding Parent Surgeries on Thursday 17th December. These are 20-minute slots for you to have an opportunity to meet and speak with me directly. Please contact the Reka Soti (rsoti@rooksheath.harrow.sch.uk) to book a 20-minute slot.

Please note all our meetings are now being conducted virtually via Microsoft Teams.

Yours sincerely,



Mrs M Manderson
Headteacher