



22 October 2020

Dear Parents/Carers,

Re: Breakfast Club for Year 8

We hope this letter finds you and your families well. I am writing to parents and carers about the reintroduction of Rooks Heath's Breakfast Club provision in light of current restrictions on the movement of students around the site and the bubbling of different Year Groups.

Breakfast Club is a free service for students and runs from 7.30am until 8.30am every morning prior to registration. Computers are available to students for homework, staff are at hand to help and we provide a healthy breakfast should any child wish to eat.

Normally, Breakfast Club is open to all in a casual drop in capacity. However, for the safety of our students, changes have been made to the service.

Since September Breakfast Club has been open to registered Year 7s only. We would now like to offer the service to Year 8 students as well.

In order for us to organise student numbers we need to create a register of students wishing to attend. We would like parents and carers of Year 8 students wanting to use this service to please email me at pitchforth@rooksheath.harrow.sch.uk. Please subject title your email "Breakfast Club Attendance". State that you wish your child to attend Breakfast Club and list the days you would like them to attend. Please include your child's full name and form group. We will then email confirmation. Alternatively, you can fill in the online registration form via this [link](#).

We hope that we will be able to accommodate most students wanting to use the service but places are not guaranteed. Please reply as soon as you can. We will be reviewing attendance on a monthly basis, which will allow us to open the service up to more students as the term progresses.

We are aiming to start admitting year 8 students on 2nd November. We look forward to hearing from you.

Yours sincerely

M. Pitchforth
Breakfast Club Team Leader