

September 2020

Dear Parents/Carers,

Re: Breakfast Club

We hope this letter finds you and your families well. I am writing to parents and carers about the reintroduction to Rooks Heath's Breakfast Club provision in light of current restrictions on the movement of students around the site and the grouping of students from different Year Groups.

Breakfast Club is a free service for students and runs from 7.30am until 8.30am every morning prior to registration. Computers are available to students for the completion of any school work and staff are on hand to help. We provide a healthy breakfast should any child wish to eat.

Normally Breakfast Club is open to all students in a casual drop in capacity. However, for the safety of our students, changes will be made to the service for the foreseeable future. With this in mind we will be opening up Breakfast Club starting with Year 7s only from the 14th September.

In order for us to organise student numbers we need to create a register of students wishing to attend. We would like parents and carers of Year 7 students wanting to use this service to confirm that they would like their child to have a place at our Breakfast Club. You can do this by sending completing the registration form here: [Breakfast Club registration](#). Alternatively, you may send an email to me at pitchforth@rooksheath.harrow.sch.uk. Please write "Breakfast Club Attendance" in the subject title of your email and express your wish for your child to attend Breakfast Club, list the days you would like them to attend, please included your child's full name. We will then send you confirmation.

We hope that we will be able to accommodate most students wanting to use the service but places are not guaranteed. Please reply as soon as you can. We will be keep our Breakfast club under review with a view to opening this up to students from other Year Groups.

We look forward to hearing from you.

Yours Sincere!



M. Pitchforth
Breakfast Club Team Leader



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COLLEGE
opportunity through learning

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