

Dear Parent/ Carer,

13 January 2020

**RE: Professional Development Day, Half Term and other Key Dates**

I am writing to remind you that we have a College Professional Development day on Thursday 30<sup>th</sup> January. This means that the College will be closed to all students for the day.

You may also find it helpful to note the following key dates and events:

Tuesday 21 <sup>st</sup> January	Year 11 Parent Consultation Evening, 5:30pm
Wednesday 22 <sup>nd</sup> January	Parents, Teachers and Friends Association (PTFA), 6:00pm
Wednesday 29 <sup>th</sup> January	Years 12 and 13 Parent Consultation Evening 5:00pm
Wednesday 5 <sup>th</sup> February	'Staying Safe Online', 6:00pm. A workshop to support Parents Managing their child's use of online platforms.
Monday 17 <sup>th</sup> – Friday 21 <sup>st</sup> February	Half term
Wednesday 12 <sup>th</sup> February	Years 8 and 9 Options Evening, 6:30pm

We would like to encourage as many as parents as possible to contribute further to the life of the College. Please consider attending the PTFA meeting on the 22<sup>nd</sup> January. All meetings run from 6pm – 7pm and are held in the lobby area next to the main reception.

Finally, if you would like to discuss something with me in person, I will be holding Parent Surgeries on Mondays on the following dates: 27th January, 2nd March and 30th March. These are a 15-minute slot for you to have an opportunity to meet and speak with me directly. Please contact the College and speak with Vicky Cook to make an appointment.

Yours sincerely,



Mrs M Manderson  
**Headteacher**