



23rd January 2026

Dear Parents and Carers

Parent Governor Vacancy – Rooks Heath School

The Local Governing Body is the group of people responsible for the smooth running of a school within a multi-academy trust and for ensuring there is a link between the school's management and the local community it serves. It is made up of staff, parents/carers and local people who all volunteer their time to ensure that the school provides an excellent learning experience for our young people.

We currently have a vacancy for a parent/carer to join the Local Governing Body and we are therefore inviting applications for the position. In the event of multiple applications, an election will be held.

We would welcome your application whatever your background, skills and experience but we would particularly welcome applications from those with knowledge, skills or experience of any of the following: secondary school teaching and learning, SEND, finance and accountancy, property management / capital projects / construction, law, procurement, marketing and public relations to add to the expertise that we already have on the Governing Body.

The purpose of the Governing Body is to

- set the curriculum for the school(s) and monitor standards to ensure that every pupil makes good progress and achieves well.
- set the School Improvement Plan and monitor its implementation to ensure that provision continues to improve.
- ensure Rooks Heath is a safe and inclusive environment for all and that it upholds all its statutory duties.

An effective Governor will demonstrate:

- A commitment to securing the best educational outcomes for all children;
- A commitment to the vision, values, and objectives of the school;
- Strong communication skills in listening, speaking and writing;
- An ability to evaluate and make use of a wide range of information and data;
- The capacity to develop specific knowledge and understanding of the school and its community;
- The ability to question in a manner that encourages reflection and helps move discussion forward;
- A sense of fairness;
- A commitment to equalities;
- Tact and diplomacy;
- An ability to work as a member of a team;
- An ability to respect confidentiality; and
- A commitment to participate in training and self-evaluation.





Headteacher: Mrs. M. Manderson B.A.(Hons),
PGCE, NPQH

CEO: Dr. John Reavley, B.A. M.A. Ed.D.
www.rooksheath.harrow.sch.uk

You will need to be able to commit to attending 6-8 meetings a year during the evening and to visit the school during normal school hours on average once or twice a term. You should also be willing to serve for a four-year term of office.

Being a Governor is enjoyable, stimulating and rewarding. We can provide training in specific areas through induction, in-house training sessions and through online training courses for governors.

Additional information on the role of a governor and the MAT governance structure can be downloaded from our Trust website: <https://tithe-academy.squarespace.com/>. Alternatively, please call the office and we will send the information home with your child. There are certain rules on who can and cannot become a governor, details are included in the additional information.

If you would like to stand for the position of parent governor, please complete the form included in the additional information and submit it to Helen Chandler, Clerk to the Governors, by email to contactus@rooksheath.harrow.sch.uk or hand it in to Reception, Rooks Heath School, Eastcote Lane, Harrow Middlesex HA2 9AH. Please mark the envelope 'in confidence' and for the attention of Mrs H Chandler. Forms must be submitted by Friday 6th February 2026 at 3pm if more than one application is received, an election will be held from Tuesday 10th February 2026 until Tuesday 17th February 2026. Further details will be sent in due course. The next local Governing Body meetings are on 10th March 2026 and 14th May 2026.

The form requires a short statement (250 words) on why you would like to be a governor and what makes you best suited for the role. Your statement will only be circulated to all parents in the event of an election.

Yours sincerely

Dave Parker
Chair of Governors

Miriam Manderson
Head Teacher

