

<b>PTFA Meeting</b>				
<b>MINUTES</b>				
<b>29/4/2025, 6:00pm - 7:00pm</b>				
<b>Chair:</b>	<b>Ms. Grover</b>			
<b>Attendees:</b>	<b>See separate tab</b>			
<b>Agenda Item</b>		<b>Who</b>	<b>Deadline</b>	<b>Completion</b>
<b>1. Welcome</b>	Ms. Grover welcomed all attendees			
<b>2. Headteacher's updates</b>	Mrs Manderson had given her apologies, for not being able to attend the meeting			
<b>3. Mr Macaulay, Deputy Headteacher (Curriculum and Assessment)</b>	Attendees were given a presentation about how we assess students across all Year Groups, and how we prepare them for exams. The Strive to be Your Best evenings were explained, and how the school provides detailed and through revision resources for each student, in each of their subjects. Exam protocol was also explained.			
<b>4. Parents</b>				
<b>Mrs Mora</b>	Students should be pushed more, academically. Easier to monitor and to see progress if reporting is done using percentages.			
	<i>Mr Macaulay: We are always looking to improve our achievement and progress scores. A drive is needed as to how student can move to the next level. We hope to have a form at Parents Evenings for parents/carers to collect and complete with the next steps in each subject.</i>	<i>Mr Macaulay will discuss at Senior Leadership Group meeting</i>		<i>This can be done for on-site parent consultation evenings</i>
	Still experiencing issues with accessing Kerboodle			
	<i>Mr Macaulay: We will follow this up</i>			<i>Spoken with Ms Fernandes who has resolved this</i>
<b>Mrs Kupczak</b>	What about lower-ability students? How are they challenged?			
	<i>Mr Macaulay: In lessons, adaptive teaching and scaffolding take place. All classes, apart from maths and science in Years 9-year 11, are mixed ability.</i>			
	How do SEND students receive exam support?			
	<i>Mr Macaulay: The Learning Support department will provide exam access arrangements for SEND students across all Year Groups and will support according to staff availability.</i>			
<b>Ms Singh and Mrs Mora (post-meeting queries)</b>	Does the school run the DoE scheme?			
	<i>Ms Grover: The school has tried to recruit a member of staff to get trained and lead the DoE scheme. Unfortunately, we have not yet been successful.</i>			
	How will the new phones arrangements work? Safety and security?			
	<i>Ms Grover &amp; Mr Macaulay: We are ready with the processes and infrastructure to deal safely with phone collections.</i>			
<b>5. Close of meeting</b>	Ms Grover thanked all who attended for their valuable time.			
	Next meeting will be on Tuesday 24 June, in school.			