

01 September 2025

Dear Parents and Carers

Re: Important Information about MCAS and how you pay for your child's food

Now your child has joined Rooks Heath School, you are able to activate your "MyChildAtSchool" (MCAS) account which gives you access to all school-related information and allows you to make payments for dinner money and trips.

As we operate a cashless catering system, if your child's dinner money is not loaded onto the MCAS app, **they will be unable to purchase food at school, and you will need to provide them with a packed lunch.**

To activate your account, please follow these steps:

1. Go to the **Parent Login** screen on the MCAS app (via Google Play or App Store) or the web portal: <https://www.mychildatschool.com/MCAS/MCSParentLogin>
2. Click the **Sign-Up** link (this can be found underneath the Reset Password link).
3. Enter the school postcode: **HA2 9AH** or the school ID: **14876**.
4. Select *Rooks Heath School* from the dropdown list.
5. Click **Continue**.
6. Enter the email address **you have registered with the school**.
7. Click **Sign Up**.
8. You will receive an email with a one-time passcode.
9. Follow the link to verify the passcode.
10. Create your account password.

Once your account is set up, you can log in using your email address and the password you have created.

Important: Please ensure that you **use the email address linked to your child's school records** when signing up. MCAS accounts should only be used by parents and carers with parental responsibility for the child.

For help in using the MCAS app, please visit our website: www.rooksheath.harrow.sch.uk and from the menu follow PARENTS > MCAS. From there you will find guides on how to use the MCAS app including how to top up dinner money.



If you have any questions or require further information, please do not hesitate to contact us by emailing MCASQueries@rooksheath.harrow.sch.uk

Thank you for your continued support.

Yours sincerely,



Mrs L Hyde

Assistant Headteacher – Digital Technology & Innovation

