



8<sup>th</sup> March 2024

Dear Parent/Carer

**YEAR 7 ONLINE PARENT – TEACHER CONSULTATION EVENING**  
**Wednesday 20<sup>th</sup> March – 4.00pm – 8.00pm**

On Wednesday 20<sup>th</sup> March, your child's subject teachers will look forward to speaking with you about your child's academic progress and the next steps to be taken to ensure continued success. These will be video meetings and will take place online using Schoolcloud. You will receive an electronic copy of your child's Spring Report by email and this will form the basis of your discussion.

The school is using an easy-to-use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Students must be present at appointments with parents/carers as this provides the opportunity to become further involved in the process of self-evaluation and review. It enables staff to highlight student achievement as well as any areas of concern, which may need addressing. Please note that teachers will not meet with any students without a parent or carer present.

Appointments can be made **from today, Friday 8<sup>th</sup> March until 10pm on Tuesday 19<sup>th</sup> March**. Appointments are limited to 5 minutes in length. If you have a need to discuss something beyond the 6 minutes you will need to make a telephone appointment with the teacher at another time.

We expect you to make appointments to meet with all your child's subject teachers, where possible. Some teachers teach a lot of students in Year 7 and so will be particularly busy and may become fully booked in which case you will be able to join the teacher's waiting list. If an appointment does not become available, we will arrange a telephone consultation over the coming week after parents evening. Please note that it will not be possible to make an appointment with your child's Computing teacher due to staff absence, but if you wish to discuss how your child is doing in Computing, please email [contactus@rooksheath.harrow.sch.uk](mailto:contactus@rooksheath.harrow.sch.uk)





Mr Parkinson, Head of Year will be in appointments during the evening for his own classes. However, if you would like a follow up appointment or conversation with Mr Parkinson, or you encounter any difficulties with booking appointments, please email <mailto:contactus@rooksheath.harrow.sch.uk>

Please visit <https://rooksheath.schoolcloud.co.uk/> to book your appointments. Log in with the following information:

- Student's First Name (preferred forename):
- Student's Surname:
- Date of Birth:

A short guide on how to add appointments can be found by [clicking here](#).

Please try your best to attend the online consultation evening; the ongoing communication between school and home is an important part of ensuring your child's future success.

We look forward to meeting you then and thank you for your continued support.

Yours sincerely,

Mr P Parkinson  
**Head of Year**

