

<b>PTFA Meeting (MS Teams)</b>				
<b>MINUTES</b>				
<b>03/05/2023, 6:00pm - 7:00pm</b>				
<b>Chair:</b>	<b>Ms. Grover</b>			
<b>Attendees:</b>	<b>See separate tab</b>			
<b>Agenda Item</b>		<b>Who</b>	<b>Deadline</b>	<b>Completion</b>
<b>1. Welcome</b>	Ms. Grover welcomed all attendees to the meeting.			
<b>2. HT's updates : Mrs. Manderson</b>				
<b>Eid</b>	We have a 48% Muslim student population. Had 56% attendance on the day.			
<b>SEND</b>	ADPR week. Very positive.			
<b>World Book Day</b>	Great effort from library staff and the English department			
<b>Debate Mate workshop</b>	Years 7 & 8. Very good debating forum.			
<b>External speakers</b>	In the Science department.			
<b>Comic Relief</b>	Pie a teacher. Let parents take part???			
<b>6th Form top achievers</b>	Breakfast with Mrs Manderson.			
<b>Strike Action</b>	Two recent strike days this last week.			
<b>Year 11 exam prep</b>	Walking Talking mock exams.			
	Revision material provided to all students before the Easter holidays.			
<b>Ofsted</b>	Very much in the news. Input from former Ofsted inspectors has been useful for the school.			
<b>Chat GPT</b>	AI software. Difficult to know if students are using it and plagiarising. Parents asked to children's completion of homework.			
<b>Trips</b>	More trips have taken place.			
<b>Newsletter</b>	We will add the Barclays event to the Summer Newsletter.			
<b>Learning Walks</b>	Focusing on literacy.			
<b>Inclusion Quality Mark</b>	We are now applying for flagship status.			
<b>New M Block</b>	Planning has now been approved by the Council.			
<b>Clevertouch screens</b>	Now in all classrooms. Allows for greater access to teaching resources.			
<b>Recruitment</b>	Teaching and non-teaching staff.			
<b>Parents Evenings</b>	Average of 63% at such in-school events. Are online events better? Pros and cons of each.			
<b>3. Mrs J Logan (DHT, Teaching and Learning)</b>	Presentation given on how we prepare our students for exams.			

	A Quality Standards assembly was delivered to all students at the beginning of the school year.			
	Tracker Sheets and Knowledge Organisers are kept in exercise books.			
	Explanation given about how all students are assessed.			
	Assemblies will be given in the Summer Term about exam preparation.			
	Strive to be Your Best evenings will take place in the Summer Term, at which revision resources will be given to students.			
	Behaviour expectations will be made explicit to students.			
	Most school exams take place in classrooms. Year 10 will be in the gyms.			
	Some KS4 revision material is on Parent Pay.			
	School library has resources to lend to students.			
	Interventions and Gap Analysis take place after upper school exams .			
<b>4. Parents</b>				
<b>Mrs Brown</b>	Will there be any Most Able follow-up, after school-based exams have taken place?			
	<i>Mrs Manderson: We will see Mr Wilson to ensure follow-up and interventions</i>			
	Are overseas trips only for MFL and Classics?			
	<i>Mrs Manderson: Yes, at the moment. We will encourage staff to organise UK residentials for the next school year.</i>			
<b>Mrs H Patel</b>	Can the school please confirm if son (7G) is on the Most Able register?			
	<i>Mrs Manderson: We will follow this up with Mr Wilson</i>			
	Duke of Edinburgh Award Scheme? Any news?			
	<i>Mrs Manderson: We have sent out a job advert to staff, to take on the role.</i>			
<b>5. End of meeting</b>	Ms Grover thanked all attendees for giving up their time.			
	Next meeting will be on <b>Monday 3rd July</b> , in school.			



