

22 September 2023

Dear Parent or Carer

YEAR 7 - 'SETTLING-IN' EVENING
Wednesday 11th October- 4.00pm – 7.00pm

I am pleased to advise you that arrangements have been made to give parents and carers the opportunity to meet individually with their child's Form Tutor on Wednesday 11th October. The purpose of this meeting is for you to discuss how your child has settled in at Rooks Heath, and to raise any concerns which you or we may have. Your child should accompany you to this appointment in full school uniform.

Please assist us in our planning by completing a short form to indicate your preferred time band and we will try our best to accommodate this. Please [click here](#) to complete your reply slip by Tuesday 3rd October. We will confirm your appointment time via email nearer the time.

To ensure the evening runs smoothly for all, please arrive on time for your appointment. The first appointments will be at 4.00pm and appointments will strictly be kept to no longer than 5 minutes.

Please note that we will not be able to offer any car parking on site.

We very much look forward to seeing you on Wednesday 11th October and I would like to thank you for your continued support.

Yours faithfully



Mr P Parkinson
Head of Year 7