



28 March 2023

Dear Parent / Carer

ROOKS HEATH SCHOOL EXPECTATIONS: REMINDER TO OUR PARENTS AND STUDENTS

Firstly, I would like to thank all the parents and carers who have really supported all students to be at school every day and on time. For the majority of you, you will read this letter in acknowledgement and support of the school's aims and recognise yourselves as the families who uphold the school's policies.

This letter is to remind our parents and carers of the school's expectations under our 'Be Ready, Be Respectful' and 'Be on Time' mantra.

Be Ready – Equipment, Uniform, Homework and Independent Study

Equipment

Students must arrive with the equipment they need to be successful learners. This includes a full set of stationery, the Rooks Heath PE kit, a reading book, their school link book and an appropriate school bag large enough to carry everything they need.

Uniform

- Wear full and correct school uniform, as per the Uniform Policy.
- Wear full and correct uniform on journeys to and from school, and during the school day.
- Wear correct clothing for PE lessons and other activities, as directed by staff.

Students **must not** wear outdoor coats or jackets in the classroom and blazers must **always** be worn. Students must wear completely black school shoes, including the sole. **Trainers are not allowed.**

Additionally, we do not allow hoodies, make-up, false eyelashes, false nails, nail varnish, jewellery, body piercings, or unnaturally coloured hair. These are not negotiable. As we approach the 2-week Easter break, we kindly ask that you ensure your child returns in the full school uniform on Monday 17th April. Any student without correct uniform on the first day of school will either be sent home to return appropriately dressed or will face a sanction. We hope we can count on your support for this.

Homework and Independent study

Students are expected to complete all homework set and engage in independent study. It is an important part of your child's learning to ensure they develop and make good progress. For Year 11 students without a quiet place to study, we have made available our Rookery after school every day, from 3:15pm – 4:30pm, in addition to the school library.





For our examination students, the message is clear: the Easter break will be the best opportunity for students to get ahead or catch up with their revision to ensure they perform at their best in the public examinations.

Be Respectful – Behaviour for learning, in corridors, outside of school and mobile phones.

Behaviour in the Corridors/In and Out of lessons

- Walk on the left in corridors and on stairs.
- Behave safely – not to run, scream, push or shove.
- Place all litter in the bins.
- Consume food/drink in designated areas only.
- Not chew gum while on school premises

Behaviour outside of school

Any misbehaviours outside of school constitute 'bringing the school into disrepute'. This carries a high sanction and the students must always act in a dignified and mature manner when outside of the school.

Mobile phones

Mobile phones must not be seen or heard when students are on site. These items will be confiscated if seen, locked away and returned only to parents / carers. If you need to contact your child urgently, please phone the school Reception and the message will be passed on to your child. Please note that any mobile phone or digital device brought into school remains the responsibility of the student. We will not enter into conversations about mobile devices. For parents of our year 7 cohort, we recommend the purchase of a simple mobile phone and not a smart phone.

Be on time – Travel to and from school

Travel to and from school:

All Year 7 – 11 students must be at school and in their form class at 8:40 ready to be registered from 8:45am. Your children are our school. Our reputation is built upon the attitudes, behaviours and appearance of all the students as they travel to and from school. Please remind your children to exhibit their best social behaviours as they travel to and from school. It is important that all our students leave home early enough to arrive on time.

Students must go directly home immediately at the end of the school day. Students who are loitering beyond the 15 minutes that staff are on duty are no longer the responsibility of school staff. Please





ensure your children know that they must go straight home at the end of the school day and not stop off at the chicken shop.

Finally, a note about **communication**. To keep you informed about school events and notices, our main format of communication is electronic. We are also on the main social media platforms. Letters are posted in the [Letters Home](#) section of our website. We also continue to post letters and reports on SIMS Parent app or via email. Please ensure we have your current working email address. Please note that all parents and carers must have activated and have access to the SIMS parent app and Satchel. One.

We have introduced our students to the 'non-negotiables'. The non-negotiables are parts of our school policy that we will not amend or change nor enter into discussions about as we have made them clear in person and in our Home-School Agreement. We ask that you please speak with your children about the contents of this letter. If any child is unable to meet our expectations, they will be addressed in the appropriate ways applying our Behaviour for Learning policy. Thank you for your continued support with this from your end at home and outside school hours. The full Home-School Agreement document can be found on our website [here](#) should you wish to read it again.

Thank you for taking the time to read to the end of this letter and for reading all our communication. I hope you will also take the time to read our Spring Newsletter when this is sent to you.

As always, my letter will be a reminder for the few. The majority of our school community work together for the sake of our children. We look forward to your support in ensuring all students are treated fairly and consistently and trust the guidance above makes things clear for everyone.

Students will end this term as normal on Friday 31st March. (3:05pm for KS3 and 3:15pm for KS4). We return on Monday 17th April at the normal start time of 8:40am.

I wish you and your children an enjoyable Easter break.

Yours sincerely

Mrs Miriam Manderson
Headteacher

