

Labour Market Information Bulletin

Labour Market Information News

Remote Working

After nearly three years of pandemic-adjusted working patterns, some workers are being called back to the office across some sectors. However, there are some jobs resisting.

Top sectors for remote working overall

Across the UK, 12.1% of all UK job vacancies were advertised as 'remote' in January 2023, compared to 11.3% labelled as 'hybrid' and 8.5% as 'on-site'/'office-based'.

The top sectors advertising for remote working roles overall remain IT (27.9% of job ads), Admin (21.7%), PR (20.4%), Teaching (16.5%) and HR & Recruitment (16.1%).

Sector	Proportion of 'remote' job ads, Oct '22	Proportion of 'remote' job ads, Jan '23	3 month change
Admin	6.93%	21.67%	+14.73pp
Teaching	3.91%	16.49%	+12.59pp
Scientific & QA	12.22%	14.88%	+2.67pp
Consultancy	12.18%	14.82%	+2.64pp
Maintenance	1.71%	3.78%	+2.07pp

Source: Adzuna. 2023. [Online]. [Accessed 6 February 2023]. Available from:

<https://www.adzuna.co.uk/blog/the-top-sectors-for-remote-working/>

Useful websites for remote jobs

<https://www.flexjobs.com/>

<https://remote-jobs.com/>

<https://remoteuk.co.uk/>

<https://www.remoteworker.co.uk/>

<https://www.betterteam.com/uk/best-remote-job-boards>

<https://uk.indeed.com/Remote-Working-jobs?vjk=6769339e8e2cc7d2>

<https://www.flexijob->

talent.com/?gclid=EAlalQobChMIw7eK4dqA_QIVgdDtCh1lwAE9EAAYASAAEgJax_D_BwE

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Events

[London Stratford Jobs Fair – 17th February 2023 – Stratford Old Town Hall](#)

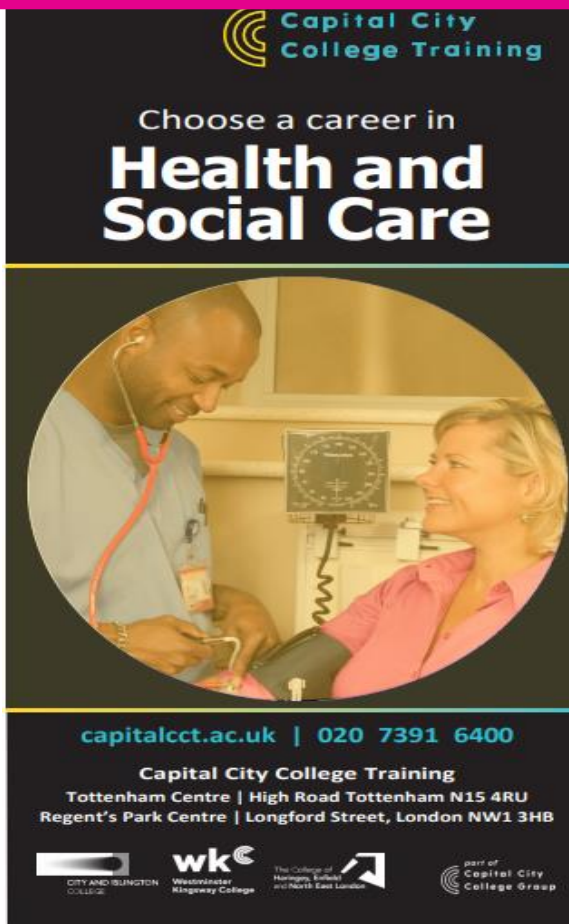
[London Film & TV Job Fair – 18th February 2023 – Bethnal Green](#)

[Crawley Jobs Fair – 24th February 2023 - Crawley](#)

[London Twickenham Jobs Fair – Twickenham Stadium – 17th March 2023](#)


[Gillingham Jobs Fair – 26th April – Priestfield Stadium](#)

Opportunities



Capital City College Training

Choose a career in
Health and Social Care



capitalcct.ac.uk | 020 7391 6400

Capital City College Training
Tottenham Centre | High Road Tottenham N15 4RU
Regent's Park Centre | Longford Street, London NW1 3HB

City and Bunting College
wkc Westminster Kingsway College
The College of Haringey, Enfield and North East London
part of **Capital City College Group**



Career Foundations SUPPORTED BY MAYOR OF LONDON **European Union** European Social Fund

OPPORTUNITIES IN SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS

LEVEL 2 MATHS*

LEVEL 3 ICDL

OUR OFFER

EMPLOYABILITY SUPPORT

- A personal Adviser will support you with CV writing, interview techniques, job searching
- Helping you overcome barriers such as digital access by providing FREE laptop once fully registered on programme

COURSES

Level 2 Maths (Equivalent to GCSE Grades A-C or 4-9)
Our expert maths tutors will work with you to develop and improve your maths knowledge through:

- 11 remote maths support sessions
- Sessions tailored to you and your individual needs
- Course will last between 8 and 20 weeks (dependent on your initial assessment result)
- *£100 vouchers upon completion to support you with your career journey

Level 3 ICDL

- Covering advanced Excel and Powerpoint
- Delivered in small groups of 3 to 4
- Course lasts approximately 8 weeks

ELIGIBILITY

Must live in a London borough who are either 18-24 Not in Education, Employment or Training or aged 25+ and unemployed. Additional eligibility criteria applies.

 STEM_referrals@corndel.com  07938 486189  careerfoundations.co.uk

Vacancies

Shaw Trust Vacancies

Job Title	Employer	Location	Salary	Link to apply
National Careers Service - Community Skills Partnership Engagement	Shaw Trust	London	£28,847 - £34,626	http://bit.ly/3h1WA13
Teaching Assessor - Leadership and Management	Shaw Trust	Nationwide	£32,461	http://bit.ly/3XOOGZ9

West

Admin

Job Title	Employer	Location	Salary	Link to apply
School Business Manager	Hambrough Primary and Nursery School	South Road Southall UB1 1SF	£43,815.00 - £45,834.00 pa	http://bit.ly/3Yxz9wT
Resourcing Assistant	Women's Aid Federation England	Remote	£21,137 per year	http://bit.ly/3lmi5vo

Digital IT

Job Title	Employer	Location	Salary	Link to apply
Content Development Officer	Turn2us	Greater London (Hybrid) Shepherd's Bush	£27,850 - £32,850 p.a	http://bit.ly/3DRIBU9
Communications Officer (Media)	Royal Borough of Kensington and Chelsea	London	£39,615 - £47,736 per annum	http://bit.ly/3DPZUom

Construction

Job Title	Employer	Location	Salary	Link to apply
CSCS Groundworkers	DTSource Limited	Hounslow	Up to £19 an hour	https://bit.ly/3jIOWdA
Damp Proofing & Waterproofing Technician	London Waterproofing Solutions Limited	London	£30,000 - £45,000 a year	https://bit.ly/3DSLrhT

Education

Job Title	Employer	Location	Salary	Link to apply
Teaching Assistant	Elthorne Park High School	Westlea Road Hanwell W7 2AH	£21,168 to £22,222	https://bit.ly/3XfRw8v
SEN Teaching Assistant	COANS	Chelsea	Pro Rata £20,827-£22,597	http://bit.ly/3Aik8DI

Health and Social Care

Job Title	Employer	Location	Salary	Link to apply
Advanced Practitioner (Children's Services)	Royal Borough of Kensington and Chelsea	London	£47,502 - £54,213 per annum	http://bit.ly/3x4y5Vs
Financial Administrator	Bupa	Middlesex Manor Home, 119 Harrow Rd, Wembley, HA9 6DQ	£21,742.50 - £28,080.00	http://bit.ly/3JZrD9U

Hospitality

Job Title	Employer	Location	Salary	Link to apply
Bartender	The Thomas Cubitt	London SW1W	£12.50 - £14.00 an hour	https://bit.ly/3jFb1JV
Waiter	Le Vacherin	London W4	£11 - £13 an hour	https://bit.ly/3YdmfEp

Retail

Job Title	Employer	Location	Salary	Link to apply
Retail Assistant	Screwfix	Heathrow	£11.15 an hour	https://bit.ly/3YBgmkg
Store Manager	Caffe Nero East Finchley	London N2	Up to £29,000 a year	https://bit.ly/3HCPJo8

Apprenticeships

Job Title	Employer	Location	Salary	Link to apply
Purchasing Assistant Apprentice	AT&T GB Ltd	AT&T GB Ltd, Phoenix Trade Park Ealing road TW8 9PL	£10,004.80 to £19,760.00	http://bit.ly/3DNv0go
Electrical Engineering Apprentice	THAMES WATER UTILITIES LIMITED	Mogden Lane, Isleworth TW7 7LW	£20,000.00	http://bit.ly/3HNxQDv

Council job links

Barnet	Ealing
Harrow	Kensington & Chelsea
Hillingdon	Hammersmith & Fulham
Brent	Hounslow

Central and East

Admin

Job Title	Employer	Location	Salary	Link to apply
Finance Administrator	Young Citizens	E1, London (On-site)	£22,679 - £24,500 per year	http://bit.ly/3DVxtpf
Resourcing and business administrator	Magic Breakfast	Central London, Greater London (Hybrid)	£24,000 per year	http://bit.ly/3YEHkYb
Programme Administrator	NHS Providers	Victoria, Greater London (Hybrid)	£28,000 per year	http://bit.ly/40ETB0F

Digital and IT

Job Title	Employer	Location	Salary	Link to apply
Power Platform Administrator	AgeUK	London (Hybrid)	£28000 - £32000 per annum	http://bit.ly/3Yg7Szg
IT Project Manager	Great Ormond Street Hospital Charity (GOSH)	City of London, London (On-site)	£50,000 - £55,000 pa	http://bit.ly/3x653Vz

Construction

Job Title	Employer	Location	Salary	Link to apply
NRSA Groundworker	venture construction	Waltham Cross	TBC	https://bit.ly/3IcBEPK
Traffic Marshall	Ardmore	London	£14 an hour	https://bit.ly/3YAGoEf

Education

Job Title	Employer	Location	Salary	Link to apply
Teaching Assistant x2	St Andrews CE Primary School	Matilda Street, London N1 0LB	£22,626 - £24,195 per annum	http://bit.ly/3YCQd4P

Schools ICT Technician	The London Borough of Havering	Romford	£28470-£31590pa	https://bit.ly/3Rshapo
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Health and Social Care

Job Title	Employer	Location	Salary	Link to apply
Youth Justice Support Officer	Newham Youth Justice Service	Plaistow	£36,138 - £38,607 per annum	http://bit.ly/3KbU9ph
Community Nurse-Health Visiting	London Borough of Newham	1000 Dockside	£36,138 - £38,607	http://bit.ly/3YIBZW8

Hospitality

Job Title	Employer	Location	Salary	Link to apply
Hotel Front Desk / Reception	Ilford Hotel Apartments	Ilford	£23,000 - £28,000 a year	https://bit.ly/318I02Q
Waiting Staff - Full/Part-time	C&BLS Ltd	London WC2H	£10 - £15 an hour	https://bit.ly/3lhNhMp

Retail

Job Title	Employer	Location	Salary	Link to apply
SALES ASSISTANT - MENSWEAR	360 Talent London	Westminster	£25,000 - £28,000 a year	https://bit.ly/3jl8tuz
Shop Manager	Farmfoods	Walthamstow E17	£27,278 - £40,000 a year	https://bit.ly/3jl4U7I

Apprenticeships

Job Title	Employer	Location	Salary	Link to apply
Data Analyst Apprentice	Islington Council	1 Cottage Road, London N7 8TP	£21,809 per annum	http://bit.ly/3x7GqYI
Level 2 Bricklayer Apprenticeship	Evolve Apprentices Ltd	Camden	£4.81 - £9.50 an hour	https://bit.ly/3lbd1TF

Council job links

Enfield	Hackney
Haringey	Tower Hamlets
Camden	Redbridge

Islington	Newham
Westminster	Barking & Dagenham
City	Havering
Waltham Forest	

South

Admin

Job Title	Employer	Location	Salary	Link to apply
Business Support Officer x4 (Temporary for up to 12 months)	London Borough of Lewisham	Lewisham	£27,507 to £28,419 per annum	https://bit.ly/3ld5UB6

Digital and IT

Job Title	Employer	Location	Salary	Link to apply
Tech Development Adviser	Superhighways	Kingston upon Thames, Greater London (Hybrid)	£35,855 per annum (FTE)	http://bit.ly/3lISrgT

Construction

Job Title	Employer	Location	Salary	Link to apply
Multi Trader	Core Construction Personnel Ltd	Wandsworth	£20 - £22 an hour	https://bit.ly/40FDTT5
Roofer	Relative Groundwork Limited	Orpington	£120 - £140 a day	https://bit.ly/3YjdokC

Education

Job Title	Employer	Location	Salary	Link to apply
Finance Assistant	The Phoenix Federation	Deptford	£25,480	https://bit.ly/3HFPVTC

Health and Social Care

Job Title	Employer	Location	Salary	Link to apply

Family Hub Manager	London Borough of Lewisham	Lewisham	£46,719 - £48,747 per annum	https://bit.ly/3YoR7Ck
Community Support Worker (Autism)	Croydon Autism Service	Croydon	£26,040 - £26,985	https://bit.ly/3IcF0IO

Hospitality

Job Title	Employer	Location	Salary	Link to apply
Kitchen Porter	White Brasserie	Locksbottom, Orpington (BR6), BR6 8NL	Up to £11.00 per hour	http://bit.ly/3xbwzRu
Bar & Restaurant Supervisor / Bar & Restaurant Staff	The Golf Groove (Wimbledon) Limited	South Wimbledon, South West London (SW19), SW19 8YE	£12.50 per hour	http://bit.ly/3HMJIFB

Retail

Job Title	Employer	Location	Salary	Link to apply
Sales Assistant	Dulux	The Wrythe, Sutton (SM1), SM1 4QR	£10.23 per hour	https://bit.ly/3RJY6D2
Store Assistant	Aldi Stores	South East London (SE10), South East London, SE10 8NB	12.45 - 12.75 GBP	https://bit.ly/3I7qtld

Apprenticeships

Job Title	Employer	Location	Salary	Link to apply
Level 2 Interior Systems Installer (Drylining) Apprenticeship	Evolve Apprentices Ltd	Wandsworth	£4.81 - £9.50 an hour	https://bit.ly/3JRYEoK
Plumbing Apprentice	Lewisham Council	Lewisham	£11.95 an hour	https://bit.ly/3Xc6Jri

Council job links

Wandsworth	Southwark
Richmond	Lewisham
Lambeth	Greenwich
Kingston	Bexley
Merton	Bromley
Sutton	

opportunities correct and open at time of sourcing

Courses

[Multiply - Capital City College Group \(\[capitalccg.ac.uk\]\(http://capitalccg.ac.uk\)\)](#)

This helps support adults to gain confidence and improve their maths and numeracy skills for everyday life and provides many great benefits.

Around 17 million adults in England, half of the working-age population, have the numeracy skills standards of primary school children.



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- Managing money, bills, budgets
- Parents supporting their children whilst improving own skills eg with homework, coursework
- Strengthen workplace skills
- Upskill for better job opportunities/promotions
- Gain a maths qualification if you don't have one
- Access maths if it's been hard to access before
- Multiply are short interventions – typically 4 weeks
- from 10 hours
- choice of 7 short interventions
- flexible, part-time, convenient classroom tutor delivery – onsite at their organisation / our College sites

Please contact john.james@capitalcct.ac.uk contact number 07458014039

Skills Academies

Capital City College Training

Westminster Kingsway College – King's Cross and Victoria

Bite sized training linked to employability support with guaranteed job interviews

[Creative Academy Hub](#)

[Digital Academy Hub](#)

[Green \(Construction\) Academy Hub](#)

[Hospitality Academy Hub](#)

To apply, fill out an expression of interest form at <https://www.capitalccg.ac.uk/skills-academies>

Capital City College Training are delivering an ongoing Sector Work Academy Programme linked to vacancies within Health and Social Care settings

delivered at our Regents Park Centre, Longford Street, London NW1 3HB

Learning hours are 10am till 2pm. The vacancies linked to this programme (which are Pan London) cover:

- **Ambulance drivers**
- **Admin**
- **Reception**
- **Facilities**
- **Cleaning**
- **Porters**
- **Support Worker**
- **Pharmacy Assistant**

Learners who complete the course will have guaranteed job interviews.

Referrals must be active job seekers not working in receipt of out of work benefits or on zero-hour contract who have not worked for the last seven days plus

If you have referrals for this programme, please send names/contact number /email address to john.james@capitalcct.ac.uk contact number 07458014039

Free* campus-based and online accredited training for jobseekers and people aged 19+ looking to progress their careers – Uxbridge College and Harrow College

Training course	Dates	Location	Times
<p>Career Teachers - School hour positions in Uxbridge, Harrow, Acton, Ealing, Hammersmith & Fulham, Brent, Wembley, Finsbury Park, Westminster</p> <p>***Guaranteed job interview***</p> <ul style="list-style-type: none"> • Primary Teaching Assistants • Nursery Teaching Assistants • SEN Teaching Assistants • Secondary Teaching Assistants • Early Years Practitioners • Kitchen Assistants • Lunch Time Supervisors • Student Supervisors 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Mitie SWAP, Heathrow</p> <p>***Guaranteed Job Interview***</p> <p>PT and FT positions, flexible days and times</p> <ul style="list-style-type: none"> • Cleaner • Specialist Cleaner ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Elliott Hall Medical Centre SWAP, Harrow</p> <p>***Guaranteed job interview***</p> <ul style="list-style-type: none"> • Reception / Admin Part Time or Full Time Monday-Friday only 8.00am – 6.30pm ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>

<p>Salisbury Support 4 Autism SWAP ***Guaranteed job interview*** Positions in West Drayton and Wembley</p> <ul style="list-style-type: none"> • Trainee Support Workers £9.50/hr • Support Workers £10.81/hr ➤ <i>Level 1 Certificate in Personal Development for Employability</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Teach Now (SWAP) – Teaching Assistant positions & School hour positions in Harrow, Hillingdon, Brent, Ealing ***Guaranteed job interview***</p> <ul style="list-style-type: none"> • Teaching Assistants – primary schools – Harrow • Teaching Assistants – secondary schools – Harrow, Hillingdon, Brent • SEN Teaching Assistants – Hillingdon, Harrow, Ealing, Brent • Nursery Staff – Level 3 qualified - Hillingdon • Behaviour Mentor – Harrow • Cover Supervisor – Harrow, Hillingdon, Brent, Ealing ➤ <i>Level 1 Certificate in Personal Development for Employability</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Costco, Hayes ***Guaranteed job interview***</p> <ul style="list-style-type: none"> • Warehouse Operative • Customer Service ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>

<p>De Baere SWAP – Perivale and Harrow locations ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Kitchen Assistant (40hrs, £9.50/hr) – Perivale • 1 x Night delivery Driver (32 hours, £12.50/h) - Driving license is essential – Perivale • 1 x Barista (Kiosk) Assistant (24hrs, £9.50/h, must be available for weekends) – experience of making coffees is desirable – Based at St. Ann’s shopping centre, Harrow • 1 x Pastry Chef (40 hours, £26,000 p.a. depend on experience – afternoon shift) – Perivale <ul style="list-style-type: none"> ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> ➤ <i>Marketing Manager (16hrs per week – 1 day onsite, 1 day from home)</i> ➤ <i>2 pastry chefs (1 x 7am to 3pm, 1 x 10am to 6pm)</i> ➤ <i>1 x Order Processor (6 months, F/T – 9am to 5pm)</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Watches of Switzerland SWAP – Heathrow Airport ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Sales Consultant • Team Leader <ul style="list-style-type: none"> ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>

<p>Louis Vuitton SWAP – Heathrow Airport T3, T4 and T5 ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Team Manager • Client Adviser • Senior Client Adviser ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Menzies SWAP – Heathrow Airport ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Customer Service Agents • Ramp Agents • Presentation Agents (Aircraft cabin cleaners) ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Poppy Cottage – Denham ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Support Worker (FT & PT) • Head of Care (FT & PT) • Waking Night Support Workers (FT & PT) 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>

<p>The Restaurant Group SWAP – Heathrow Airport ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Kitchen Porters • Chefs • Runners • Servers • Bartenders ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Caviar House SWAP – Heathrow Airport ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Catering Consultant • Retail Consultant ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Little Honey Bees Day Nursery ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Nursery Nurse • Senior Room Leader ➤ <i>Level 1 Certificate in Personal Development for Employability</i> ➤ <i>Entry 3 Introduction to Customer Service</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Care Assist UK – Harrow, Hillingdon ***Guaranteed Job Interview***</p> <ul style="list-style-type: none"> • Care Support Workers for people with Dementia and Learning Difficulties ➤ <i>Level 1 Certificate in Personal Development for Employability</i> 	<p>21 Feb – 1 March 7-day Customer Service (Hayes)</p> <p>2 - 10 March 7-day Employability (Hayes)</p>	<p>Hayes Campus & Harrow Campus</p>	<p>9.30am – 3.00pm</p>
<p>Basic IT – Essential Digital Skills – Entry Level 3</p>	<p>Courses running from March 2023</p>	<p>Hayes & Harrow</p>	<p>9.30am – 3.00pm</p>

Preparing to Work in Adult Social Care Level 2 Links with Hillingdon health & care employers who are recruiting for new staff (£45 college registration and ID fee must be paid for all applicants for this course)	17 Jan – 18 Apr 12 days	Uxbridge Campus	Tuesdays 10.00am – 1.00pm
Business Administration – Level 1	Please enquire 7 days	Hayes / Harrow	9.30am – 3.00pm
Functional Skills – English and Maths at <ul style="list-style-type: none"> • Entry 3 • Level 1 • Level 2 (£45 college registration and ID fee must be paid for all Functional Skills applicants)	Please enquire for next start dates	Uxbridge, Hayes and Harrow on the Hill	Please enquire

Online distance-learning courses:

Level 2 Principles of Business Administration	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Principles of Team Leading	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Principles for Digital Skills in Employment	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Certificate in IT User Skills	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Principles of Customer Service	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Principles of Warehousing	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Principles of the Mental Health Worker	Flexible - start any time	Online self-study	Must be completed in 3 months
Level 2 Principles of Dementia Care	Flexible - start any time	Online self-study	Must be completed in 3 months

Please note: Course dates and fees may be subject to change.

Website – further information on our courses can be found at <https://apprenticeships.hcuc.ac.uk/jobseekers/>

Contact us - Please contact one of our team for any enquiries and to book a place:

Giles

Hayes and Harrow

01895 853653

gstrachan@hcuc.ac.uk

Adam	Hayes	01895 471044 / 07960 162737	amasters@hcuc.ac.uk
Vida	Harrow	020 8909 6360 / 07824 321350	
	vpaitoo@hcuc.harrow.ac.uk		
Michael	Online courses	01895 471040	mcannon@hcuc.ac.uk

Eligibility Criteria:

- *Training is free if you are aged 19+ with proof of Right to Work in the UK, in receipt of one of the four main benefits: Job Seekers Allowance, Employment Support Allowance, Universal Credit, Income Support, and you or your spouse or a parent have been resident in the UK/EU/EEA for the last 3 years or more (except for the AAT Foundation Certificate in Bookkeeping and Functional Skills courses, where a £39.00 College Registration and ID fee is payable for everyone)
- You must be living in one of the London Boroughs
- If you are not working but not in receipt of any benefits, as long as you have the right to work in the UK, have lived in the UK/EU/EEA for 3 years or more (or your spouse or one of your parents has been resident for this period), your courses will be free (apart from AAT Bookkeeping, Functional Skills and ESOL, see above)
- If you are working, to be eligible for our free courses, those living inside the Greater London Area need to earn less than £21,547.50
- This evidence must be provided before any place on a course is confirmed. If you are not working but not receiving the above benefits, or if you are earning over the amounts above, a fee may be payable for these courses
- You will be assessed in English and Maths skills before a place on a course is confirmed
- Applicants for ICT and Business Administration courses will be asked to complete an ICT assessment

For the Level 2 Online Courses additional eligibility conditions apply – please ask for details

- If you are aged 19-23 you would be fully funded if you have previously achieved a full level 2 and are unemployed. If you do not meet both these criteria, you are not eligible for our funding
- If you are aged 24 + you would be fully funded if you are unemployed whether receiving benefits or not.
- If you are working but earning less than £21,547.50 per year, are aged 19 – 23 and have achieved a full Level 2, you will be fully funded
- If you are working but earning less than £21,547.50 per year and are aged 24+, you will be fully funded
- If you are earning over £21,547.50 per year, these courses are available for a fee of £500.00ust live in a London borough postcode

In 2 Construction

Flower Skills are recruiting for a free 3-week construction training programme

During the programme you will work towards a Level 1 skills qualification enhancing your career prospects and expanding construction knowledge and will also complete a Health & Safety qualification and sit the CSCS test.

The qualifications are:

Level 1 City & Guilds 6219 Award in Basic Construction Skills

(Covering Health & Safety, Brickwork, Tiling)

City & Guilds Level 1 Award Health & Safety in a Construction Environment

CSCS Test

Free CSCS card for successful candidates

Delivered at our Charlton training centre,

The course is free for eligible individuals aged 19+ (as of 31st August 2022), currently unemployed and in receipt of benefits (Job Seekers Allowance, Employment Support Allowance and Universal Credit).

Call us for details of the next course and to book your place.

Please contact Jason Bodimeade or Katie Poole by phone (020 8305 5050)

Newham College

Functional Skills English and Maths

For anyone interested in improving their English or Maths skills to help them find work, we are running functional skills course from our East Ham or Stratford campus. These are for anyone who is at Entry level 2 and upwards, so covers a wide range of needs and will be running every 4 weeks.

Please direct candidates to the following links, so that they can pre-register their details:

<https://www.newham.ac.uk/courses/english-maths/functional-skills-english#course-apply>

<https://www.newham.ac.uk/courses/english-maths/functional-skills-maths#course-apply>

For any candidates that have problems with completing an online form, please refer them directly to me so we can reach out by phone, text or email to book them in. andrew.marriott@newham.ac.uk

Healthcare SWAP - guaranteed interviews with Barts NHS, NHS Trusts, Newham Healthcare Collaborative, recruitment agencies for NHS/care sector, Newham Borough Council care sector. Clients need to be 19+, claiming Universal Credit and currently unemployed. We are also offering English and maths functional skills as an option for this programme to help people towards gaining a Level 2 which is a requirement for working in the NHS

Please forward all referrals for healthcare SWAP to <https://www.newham.ac.uk/courses/pathways-to-employment/get-into-healthcare#course-apply>

London Ambulance Service - Assistant Ambulance Practitioner course leading to guaranteed interviews and career pathway to becoming a Paramedic. Criteria age 19+, clean driving licence, able to commit to 6-week full time course at East Ham campus.

Send referrals to andrew.marriott@newham.ac.uk

[Multiply | Newham College London](#)

The London Multiply programme is a new FREE fully funded programme designed to help adults in London improve their numeracy confidence and skills.

Confidence and skills in numeracy are crucial for life and work, including better managing everyday finances, helping children with their homework, progressing into further learning, and accessing good jobs.

Multiply courses can help you to:

Improve your confidence

Manage your money

Support your children with their math

Gain better employment opportunities

Strengthen your skills in the workplace

Progress in work

Gain a maths qualification

If you are aged 19+, live in London, have the right to live and work in the UK, and don't have a GCSE Grade 4/C or equivalent, apply now to unlock your potential.

SWAPs – Newham College

Hospitality/Customer Service - guaranteed interviews at hotels for front of house and various departmental roles.

London City Airport - guaranteed interviews for customer service, security and baggage jobs.

London Stadium - LS185 - Spectator Safety and Stewarding course with guaranteed interview for jobs at London Stadium. Ongoing recruitment for this programme with assessments and interviews taking place up front, so candidates know they have a job at the start of the course. Only 3 days of actual training plus on the job assessment before starting work.

Criteria; aged 19+, with leave to remain and work in the UK status, currently unemployed.

Direct all referrals for the three SWAP programmes above to <https://www.newham.ac.uk/courses/pathways-to-employment/sector-based-work-academies#course-apply>

ESOL for adults

<https://www.newham.ac.uk/courses/esol/esol-for-adults#course-apply>

All Digital courses are listed here:

<https://www.newham.ac.uk/courses/free-courses-for-jobseekers>

Jobskilla

Level 2 in supporting teaching and learning in schools.

<https://www.jobskilla.co.uk/course/level-2-in-supporting-teaching-learning-in-schools-for-the-london-area-with-job-placements/>

Construction with CSCS card

<https://www.jobskilla.co.uk/course/1-week-introduction-to-construction-with-cscs-card-london/>

Course	Provider	Duration	Location	Link
Adult Social Care level 3	The Aim Group	1 year	Online	https://theaimgroup.co.uk/courses/level-3/adult-social-care-2
Dementia Care Level 2	The Aim Group	Short	Online	https://theaimgroup.co.uk/courses/level-2/dementia-care-3
Bricklaying Level 2	The Aim Group	1 year	Online and practical	https://theaimgroup.co.uk/courses/level-3/bricklaying
Working with Individuals with Learning Disabilities Level 2	The Aim Group	Short	Online	https://theaimgroup.co.uk/courses/level-2/working-with-individuals-with-learning-disabilities
ESOL/Maths/English	Lewisham College	Various	Lewisham	https://www.lewisham.ac.uk/courses/esol
Essential Digital Skills (Level 1)	Lewisham College	10 weeks	Lewisham	https://www.lewisham.ac.uk/courses/it-and-computing/794-essential-digital-skills-level-1-programme
Accounting And Business Skills (With Esol) - Level 1 AAT Award	City and Islington College	23 Weeks	Finsbury Park	https://www.candi.ac.uk/course-detail/accounting-and-business-skills-with-esol-level-1-aat-award/15084/

London Colleges and Training Providers

Birkbeck	https://www.bbk.ac.uk/	Central
CANDI	https://www.candi.ac.uk/	Central
City of Westminster College	https://www.cwc.ac.uk/	Central
New City College	https://www.ncclondon.ac.uk/	Central and East
Regent College London	www.rcl.ac.uk	Central and multiple
City Lit	https://www.citylit.ac.uk/	Central and online
CONEL	https://www.conel.ac.uk/	East
Newham College	https://www.newham.ac.uk/	East
University of London	https://www.london.ac.uk/	London
The Aim Group	https://theaimgroup.co.uk/	Online
Lewisham College	https://www.lewisham.ac.uk/	South East
Southwark College	https://www.southwark.ac.uk/	South East
LSEC	https://www.lsec.ac.uk/	South East Bromley
Croydon College	https://croydon.ac.uk/	South West

Merton College	https://stcg.ac.uk/merton-college/	South West
West London College	https://www.wlc.ac.uk/	West
Richmond Upon Thames	https://www.rutc.ac.uk/index.php	West

If you have opportunities to share with our adviser network, please email:

LMILondon@prospects.co.uk.

For further support including identifying candidates to fill your vacancies, please contact:

ncslon-employerengagement@prospects.co.uk.