



9<sup>th</sup>09 January 2023

Dear Parent or Carer

**YEAR 11 PARENT – TEACHER CONSULTATION EVENING**  
**Tuesday, 17<sup>th</sup> January 2023, 4:30pm – 7.30pm**

On Tuesday 17<sup>th</sup> January, your child's subject teachers will look forward to speaking with you about your child's academic progress and the next steps to be taken to ensure continued success. These appointments will be face to face meetings in school. You will have received an electronic copy of your child's Autumn Report by email via SIMS In Touch and this will form the basis of your discussion.

Appointments will be made on your behalf by your child. Five minutes will be allocated for each slot and we would appreciate your co-operation in keeping to the allotted times. ***Please check your child's Link Book for appointment times and bring this with you on the evening.***

Students must be present at appointments in full school uniform with parents/carers as this provides the opportunity to become further involved in the process of self-evaluation and review. It enables staff to highlight student achievement as well as any areas of concern, which may need addressing.

Car parking on site will be offered and I shall also be available if you wish to speak with me about your child.

Please try your best to attend the consultation evening; the ongoing communication between school and home is an important part of ensuring your child's future success at this crucial juncture of their education.

We look forward to meeting you then and thank you for your continued support.

Yours faithfully

Mr P Parkinson  
**Head of Year 11**

