

PTFA Meeting				
MINUTES				
28/06/2022, 6:00pm - 7:20pm				
Chair:	Ms. Grover			
Attendees:	See separate tab			
Agenda Item		Who	Deadline	Completion
1. Welcome	Ms. Grover welcomed all attendees to the final PTFA meeting of the school year.			
2. HT's updates : Mrs Manderson	RHS is in the top 5 five schools in Harrow!			
	Mini concert series - small audiences, but students attending were very supportive of their friends who were taking part.			
	Year 10 parent-teacher consultation evening took place earlier this term.			
	We are working with Challenge Partners, a non-threatening, external verification body, which helps schools prepare for Ofsted.			
	Inclusion Quality Mark assessment of the school is taking place in the w/b 4.7.22. Some PTFA parents have kindly agreed to be interviewed by the assessor.			
	RHS has had the highest number of applicants for the new Year 7. More 1st and 2nd choices than ever before.			
	Biggest current issue is persistent student absence. This is a national problem. Ours are mostly genuine. However, fines have been issued, which have made an impact.			
	Break and Lunch - we have reverted to same timings for all students. The 40 minute lunch break is split - Years 7 & 9 / Years 8 & 10. Has been a positive move.			
	In the future, we are looking to have an additional eating outlet, with seating.			
	Duty rota has been amended, with more SLT presence.			
	Recruitment - 15 new staff (teaching and associate) have been appointed. There are still 14 current vacancies.			
	Mrs Haddow, one of the school's Deputy Headteachers, has left. She will be sorely missed. Her replacement is Mr Ahmed, who starts in September.			
	Academic Support Plan meetings have been taking place for under-achieving students.			
	Buildings and rooming will be re-designed and re-configured, starting this summer. We have been successful with a bid for funding, which will allow us to demolish M Block and replace it with a new build.			
	Behaviour - simplified consequences - CODE of conduct. Swearing will be challenged.			
3. Mrs Hyde	Thank you to parents for helping trial Edulink and Satchel. We have chosen Satchel, as it has greater scope. It will be rolled out before the summer holidays.			

	Richard from the Easy4U laptop scheme was present, and explained the benefits of the chosen device to be made available for hire or purchase to our parents/carers Both 4GB & 8GB available. It is robust and ideal for students. Service and support are available (subscription). Devices are ready for RHS use (Teams, Safeguarding software etc) and should last 5-7 years of school.			
4. Ms Grover	Volunteers please for the PTFA Selfie stall at Cultural Evening!			<i>Mrs Visram, Ms Brown and Mrs Fernandes said that they would be able to help out. Ms Grover will source the props.</i>
Mrs Visram	Year 9 exams. Some dates were moved, due to staff illness. Difficult to manage re. preparation.			
	The GCSE Ready programme (similar to the National Tuition Programme, but for all students, not just Pupil Premium). What is the next step in terms of accessing this?			
	<i>We will follow up with Mrs E Wright</i>			
	The cost of living crisis. How is this impacting upon our students? We need to have more parents on the PTFA, to be able to share their experiences.			
	<i>Ms Grover: We will encourage the new Year 7 parents to sign-up at the New Intake Parents Evening next week.</i>	<i>HG</i>		<i>Done. 24 new parents signed up.</i>
	Trips. Having to pull names out of a hat is not very inclusive. There need to be more opportunities for trips.			
	<i>Ms Grover: The Year 7 & 8 trip was capped at 250 students. From experience, we knew that it would be unlikely that we would go over 250. At the close of the payment window, 201 students had paid.</i>			
Mr Idriss	What if Year 11 students fail to achieve their GCSE grades for their chosen post-16 courses?			
	<i>Mrs Manderson: At their guidance interviews in January, students will have been advised to have a Plan A and Plan B.</i>			
Mrs Brown	Will there be a residential trip for Year 8s next year?			
	<i>Ms Grover: All being well, there will be a residential for the current Year 7s, next year. Will check with Mr Williams.</i>	<i>HG</i>	<i>ASAP</i>	<i>Ms Grover has discussed this with Mr Williams.</i>
	For Cultural Day, can students wear shorts?			
	<i>Mrs Manderson: We will confirm with students</i>			
Mrs Rastogi	When will younger students receive their exam results?			
	<i>Mrs Manderson: We need to be mindful of staff workload. Teachers will give results as soon as the papers are marked.</i>	<i>Subject teachers</i>		<i>Teachers of Years 7-9 gave back the results in lesson time, once papers were marked. Year 10 received theirs on 20.7.22</i>
	The Knife Arch in Year 8 Assembly?			
	<i>Mrs Manderson: Nothing to worry about. It was an exercise to raise awareness.</i>			

Mrs Kaushal	National Tuition Programme: issues with being able to connect with the tutor, due to laptop or microphone issues at the tutor's end.			
	<i>Mrs Manderson: Please contact Mrs E Wright</i>			
Mrs Tucker-Douglas	Year 10 exam results - how will students receive these?			
	<i>Ms Grover: With these and Year 11 mock exams, students receive their results in an envelope. This is done to give students the 'GCSE experience'.</i>	<i>Exams office</i>		<i>Results were given out on 20.7.22</i>
	Queues for food are a concern. Also, that food sometimes runs out, by the time some students reach the serving hatches.			
	<i>Mrs Manderson: We can confirm that this is not currently an issue. We have three food outlets. There is an initial rush, but all students are able to buy food to their taste.</i>			
	Work Experience - opportunity for current Year 9s.			
	<i>Mrs Manderson: We will invite Mrs Subra to the next meeting, to explore this.</i>	<i>HG</i>		<i>Ms Grover has informed Mrs Subra</i>
	The current caterers (ISS), for how long are they contracted?			
	<i>Mrs Manderson: The contract is not yet up for tender. However, we believe that ISS is one of the better school catering companies.</i>			
Mrs Fernandes	Concerned about the long-term absence of staff in the History department			
	The Year 6 interviews last week were positive			
	<i>Mrs Manderson: It was positive for staff, as well and students.</i>			
	DoE - Mrs Fernandes is willing to help out with leading this. She is aware that she will need training.			
	<i>Mrs Manderson: We will let Mr Todd know, who can advise/explore.</i>	<i>HG</i>		<i>Ms Grover has informed Mr Todd</i>
6. End of meeting	Ms. Grover thanked all who attended, and for their support throughout the year.			

