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Strive to be your best	PTFA Meeting (Microsoft Teams)													<u> </u>
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	26/01/2022, 6:00pm - 7:00pm													
Chair:	Ms. Grover													
Attendees:	See separate tab													
Agenda Item	Action Points	Who	Deadline	Completion										
1. Welcome	Ms. Grover welcomed all attendees to the third PTFA meeting of the school year.													1
2. HT's updates : Mrs. Manderson	Students and staff have had training on Diversity Role Models.													
Diversity														
Mufti Day & Disco	We had a Christmas Jumper / Christmas themed Mufti Day, towards the end of last term.  Money was sent to Save The Children. The Year 7 disco, organised by 6th Formers, took place													
	the same day.													
On-site LFD testing	Only five students tested positive, following the LFD testing. Thanks to parents for letting us know when their child has tested positive.													
Visualisers	These are small devices, which project from a hard copy of written text onto the interactive													
	whiteboard. The school has invested in these, with one in nearly all classrooms, as we continue our drive on literacy.													
RHS re-launch	The (re)-launch took place last week, and the whole school revisited its motto of Strive to be													1
	your Best and the TRACK values. New ties were given to students in Years 7-10. There was also a live assembly broadcast.													
Careers	The Careers Fair was also broadcast on 24.1.22													
Student Achievement	One of our Year 13s has been offered a place at Oxford University to study Classics. She has not													
	had an easy time over the years and it is even more commendable that she has achieved this opportunity. Another ex-Classics student is now training to become a teacher.													
Youth Health Champions	The work that we are doing with students is developing and we are working towards the													1
	Healthy Schools stamp mark.													↓
Duke of Edinburgh scheme	We have not be able to recruit a coordinator, but will re-advertise.													
Staffing	We are also looking to fill vacancies in the Welfare Room, for Physics and for Psychology.													
Challenges of some new students	Some new students have struggled with the ethos of the school. We are working with them.													
3. Mrs. Hyde (AHT. Digital Technologies and Innovation)	Mrs. Hyde went through the options available for purchase/hire of laptops. We are looking to launch this after February half-term.													
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4. Ms. Grover	A reminder about buying tickets for Matilda. Also, the PTFA Quiz Night WILL be taking place -													+
	Friday 25th March.													
5. Mr. Alavi	Staff absence (Ms. Acharya).													+
	Mrs. Manderson: Ms. Acharya is expecting, but is now back in school. And she is glad to be				1	1		1		-	-	-		+
	back and teaching her classes.					<u> </u>		<u> </u>						
	RHS - is there any impact / change as to the collegiate?													
	Mrs. Manderson: No change. We are still a 'school'. A few notices/communication material still need up-dating, but no change other than those.													
Mrs. Brown	SIMS App - not working at all													†
	Mrs. Manderson: The issue is with the provider (ESS), not with Rooks Heath. We are working hard to get them to resolve this.													
	Mrs. Hyde: The matter has been escalated, and we will message parents once fixed. We will also announce this on the school website.													<u> </u>
Mrs. Vijayathasan	Concerned about student behaviour, such as vaping in the toilets and behaviour out of school, in the local area.													

	Mrs. Manderson: We cannot be everywhere, the whole time. We expect students to report to											
	staff, if they see something untoward. If we know, we can deal. For external incidents, we would ask that witnesses take a good look at the students (hair, height, skin colour, bag), and											
	then inform us.											
Mrs. Rastogi	Pleased to report that the bullying incident towards her son (Year 8) was dealt with. Do									-		
l l l l l l l l l l l l l l l l l l l	we have a careers advisor, to help guide her son?											
	Mrs. Manderson: Careers Fair took place this week. The Careers Advisor prioritises the Upper											
	School. We are embedding careers in curriculum areas and it will be covered in assemblies.											
	Plenty of resources on the school website too.											
Mrs. Balogun	SIMS App. It appears to work (although somewhat slowly) when you use the link and then re-											
	register with the SIMS App option (not with your phone's Apple/Android option.											
6. End of meeting	Ms. Grover thanked all who attended. We will be in touch about the Quiz Night, taking place											
	on the 25th March. We are relying on the support of parents to make it a success.											
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