

29 September 2022

Dear Parent or Carer

**YEAR 7 - 'SETTLING-IN' EVENING**  
**Thursday 13<sup>th</sup> October - 4.00pm – 6.30pm**

I am pleased to advise you that arrangements have been made to give parents and carers the opportunity to meet individually with their child's Form Tutor on Thursday 13<sup>th</sup> October. The purpose of this meeting is for you to discuss how your child has settled in at Rooks Heath, and to raise any concerns which you or we may have. Your child should accompany you to this appointment in full school uniform.

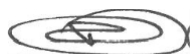
Please assist us in our planning by completing a short form to indicate your preferred time band and we will try our best to accommodate this. Please [click here](#) to complete your reply slip by Wednesday 5<sup>th</sup> October. We will confirm your appointment time via email nearer the time.

To ensure the evening runs smoothly for all, please arrive on time for your appointment. The first appointments will be at 4.00pm and appointments will strictly be kept to no longer than 5 minutes.

Please note that we will not be able to offer any car parking on site.

We very much look forward to seeing you on Thursday 13<sup>th</sup> and I would like to thank you for your continued support.

Yours faithfully



Mr P Todd  
**Head of Year 7**