

18th May 2022

Dear Parent/Carer,

We are writing to you to let you know that we are bringing forward the date of Study Leave for all Year 11 students. Study Leave will begin now on Monday 23rd May, this means that on Friday 20th May 2022, students not in exams, will leave school at the end of Period 4. I hope that you will support your child in ensuring daily revision at least in line with school hours Monday-Friday when they are not in exams.

Students must then attend school at the time of their exams, 9am for a morning exam and 1.30pm for an afternoon exam. Students must attend exams in full school uniform. When students have a morning and an afternoon exam, these students should vacate the premises between the exams unless they have made other arrangements with Mrs Das and Mr Todd. For health & safety reasons no student is to remain on site unsupervised.

Please go through exactly which dates your child needs to be in school to ensure they do not miss an exam. There will be no opportunities for students to catch up on any exams missed, and they will achieve a 0 (a U grade) for any exams they do not sit and this will affect their overall average grade.

If students have arrangements with teachers to come into school to complete vocational work during those lessons, or to attend extra revision sessions, they may do so but must sign in at reception and sign out immediately after the session they have signed in for. In exceptional circumstances, if your child cannot be accommodated at home, please email Mr Todd and we will do our best to find a compromise.

If you have any questions or queries, please do not hesitate to contact Mr Todd at todd@rooksheath.harrow.sch.uk

Yours sincerely,



Mr S Macaulay
Assistant Headteacher, Raising Standards



Mr P Todd
Assistant Headteacher, Head of Year 11