



January 2022

Dear Parent/Carer

**YEAR 11 ONLINE PARENT – TEACHER CONSULTATION EVENING**  
**Tuesday 18<sup>th</sup> January - 4pm – 8pm**

On Tuesday 18<sup>th</sup> January, your child's teachers will look forward to speaking with you about your child's academic progress and the next steps to be taken to ensure continued success. Like last year, these will be video meetings which will take place online using SchoolCloud. Prior to the Christmas holidays, you will have received an electronic copy of your child's Annual Report and Mock Exam results via the SIMS Parent App and this will form the basis of your discussion.

The school is now using an easy-to-use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Students must be present at appointments with parents/carers as this provides the opportunity to become further involved in the process of self-evaluation and review. It enables staff to highlight student achievement as well as any areas of concern, which may need addressing. Please note that teachers will not meet with any students without a parent or carer present.

Appointments can be made from **6pm on Friday January 7th until 10pm on Monday January 17th**. Appointments are limited to 5 minutes in length. If you have a need to discuss something beyond the 5 minutes you will need to make a telephone appointment with the teacher at another time.

Some teachers teach a lot of students in Year 11 and so will be particularly busy and may become fully booked in which case you will be able to join the teacher's waiting list. If an appointment does not become available, we will arrange a telephone consultation over the coming week after parents evening.

Mr Todd, Head of Year 11 and Mrs Das, Exams Officer will also be available during the evening. If you would like an appointment with Mr Todd or Mrs Das or encounter any difficulties with booking appointments, please email Ms Patel at [mpatel@rooksheath.harrow.sch.uk](mailto:mpatel@rooksheath.harrow.sch.uk)



Please visit <https://rooksheath.schoolcloud.co.uk/> book your appointments. Login with the following information:

- Student's First Name (preferred forename):
- Student's Surname:
- Date of Birth:

A short guide on how to add appointments can be found by [clicking here](#). Further guidance about video appointments will be sent separately next week.

Please try your best to attend the online consultation evening; the ongoing communication between school and home is an important part of ensuring your child's future success at this crucial juncture of their education.

We look forward to meeting you then and thank you for your continued support.

Yours sincerely,

Mr P Todd  
**Head of Year 11**