

28 September 2021

Dear Parent or Carer

YEAR 7 - 'SETTLING-IN' EVENING
Tuesday 5th October - 4.00pm – 7.00pm

I am pleased to advise you that arrangements have been made to give parents and carers the opportunity to meet individually with their child's Form Tutor on Tuesday 5th October. The purpose of this meeting is for you to discuss how your child has settled in at Rooks Heath, and to raise any concerns which you or we may have.

Hand sanitiser will be available and face masks may be worn but will not be compulsory. To assist with social distancing, only one parent or carer will be allowed to attend the appointment accompanied with their Year 7 child who should attend in school uniform. No siblings will be permitted, and unfortunately, we will also not be able to offer any car parking on site.

Please assist us in our planning by completing a short form to indicate your preferred time band and we will try our best to accommodate this. Please [click here](#) to complete your reply slip by Thursday 30th September. We will confirm your appointment time via email at the end of the week.

To ensure the evening runs smoothly for all, please arrive on time for your appointment. The first appointments will be at 4.00pm and appointments will strictly be kept to no longer than 5 minutes.

We very much look forward to seeing you on Tuesday 5th and I would like to thank you for your continued support.

Yours faithfully



Ms H Grover
Head of Year 7