



26 May 2021

Dear Parents/Carers

**Thursday 24th June and Friday 25th June 2021,
including Year 11 Prom.**

Please read the information below regarding the leavers events for Year 11 students.

Thursday 24th June

- 9:15am – students arrive and line up in E Block playground.
- Rooks Heath PE kit must be worn. Students will be sent home if they are not in their Rooks Heath PE kit.
- The first of the Leaver's assemblies will take place in the hall.
- 10:15am–11:00am – in Tutor Groups.
- 11:00am–2:00pm – Sports Day. Students must bring a packed lunch and plenty of water. Sun protection may also be necessary. They will be dismissed from the sports field.

If the behaviour of any student is unacceptable, he/she will not attend the events on Friday 25th June. Prom payment will not be refunded.

Friday 25th June

- 8:00am – students arrive and go the Rookery, for their complimentary Leavers Breakfast.
- Smart, formal clothing is to be worn.
- The second of the Leaver's assemblies will take place in the hall.
- 11:00am–11.30am - students will be dismissed to go home.
- 7:30pm-11:00pm – School Prom (optional).

Year 11 Prom

I am happy to inform you that, after much anticipation, the Year 11 school Prom will go ahead this year. The event is organised for Friday 25th June and will take place on site in the school hall. We hope that Year 11 students will take the opportunity to enjoy this special evening of celebration, a chance to make happy memories with friends and staff alike and to celebrate the end of their high school career. It's been quite a challenging year for our students, and we feel that they deserve a special send off.

The event will take place after the government guidelines change, 21st June, allowing us to safely mix indoors. However, we will still encourage hand sanitising and sensible behaviour.



The group is expected to consist of around 90-100 students supervised by a minimum of 10 staff. The event is expected to start at 7.30pm and finish at 11.00pm. Please ensure that appropriate arrangements are in place as students will be responsible for making their own way to and from school that evening. Staff will be on duty during the evening. At the end of the event students must leave immediately and not loiter around school. We want everyone to enjoy the evening, but we must also consider residents and do not want to make too much noise or cause inconvenience when leaving the event.

The dress code for the evening is 'formal evening wear'. A buffet and soft drinks will be provided along with a fantastic disco.

Students are expected to be mature and responsible. **Anyone behaving in an inappropriate manner will have their parents/carers contacted, to collect them from the event.** As students are all under the age of 18, alcohol is strictly forbidden. The School reserves the right to disallow a student from taking part in out of school hours events if their behaviour at School indicates that they may not follow instructions which could place the group in danger. Please also note that the School and its staff cannot be held responsible for damage to or loss of personal property and we therefore discourage students from bringing expensive cameras or phones etc. If students do bring such items they will be responsible for the safety of them themselves.

The cost of the evening will be £17.00 which is required to cover the cost of food, drinks and the disco. If you would like your son/daughter to attend, you can do so on ParentPay at www.parentpay.com. A non-refundable payment of £17.00 must be paid by Monday 14th June. Please contact Ms Kennard, in the main office, if you do not have your log in details. However, if you do not wish to pay online, please contact the school Office for a PayPoint letter which you can take to your local PayPoint enabled store and make a payment using the printed barcode.

Thank you for your support over the last five years.

Yours faithfully,

Ms H Grover
Head of Year 11, Assistant Head Teacher