

23 January 2025

Dear Parents and Carers

Re: Safer Internet Day 2025 & Introduction of New Payment System (ParentPay to MCAS)

We are pleased to invite you to an important event at Rooks Heath School on **Tuesday 11th February** at **5.00pm** to mark Safer Internet Day 2025. This year's theme, "**Too Good to Be True? Protecting Yourself and Others from Scams Online**", will focus on raising awareness about the risks of online scams and providing practical advice on how parents and carers can protect themselves and their families.

We are excited to announce that we will be joined by guest speakers from the Metropolitan Police, who will deliver a presentation on a range of crucial online safety topics, including:

- **Dangers of social media** – How to stay safe while using social platforms
- **Ticketing Fraud** – How to recognise and avoid scams
- **Phishing** – Identifying fraudulent attempts to steal personal information
- **Financial Exploitation** – How to protect yourself from online financial scams
- **Artificial Intelligence (AI) Threats** – Emerging risks related to AI technologies

The evening will be an invaluable opportunity for parents and carers to engage in discussions about online safety and how to better protect yourself and your families in an increasingly digital world. There will also be an opportunity to explore some of the digital platforms your child uses for learning in school.

Important Information about how you pay for your child's food

In addition to Safer Internet Day, we would also like to inform you of an important update regarding our school payment system. Starting from **24th February**, we will be transitioning away from **ParentPay** and adopting the **Bromcom parent payment system**, which will be accessed through the **MyChildAtSchool (MCAS) portal**. From this date, ParentPay will cease to work and all school-related payments, including school lunches and trip payments, will need to be made through the MCAS platform. During the event, we will demonstrate how to use the new payment system and staff will be on hand to help if you are having difficulties in activating your MCAS account.



To activate your MCAS account, please follow these steps:

1. Go to the **Parent Login** screen on the MCAS app (via Google Play or App Store) or the web portal: <https://www.mychildatschool.com/MCAS/MCSParentLogin>
2. Click the **Sign-Up** link (this can be found underneath the Reset Password link).
3. Enter the school postcode: **HA2 9AH** or the school ID: **14876**.
4. Select *Rooks Heath School* from the dropdown list.
5. Click **Continue**.
6. Enter the email address **you have registered with the school**.
7. Click **Sign Up**.
8. You will receive an email with a one-time passcode.
9. Follow the link to verify the passcode.
10. Create your account password.

Once your account is set up, you can log in using your email address and the password you have created.

Important: Please ensure that you **use the email address linked to your child's school records** when signing up. MCAS accounts should only be used by parents and carers with parental responsibility for the child.

For help in using the MCAS app and Bromcom Student Portal, please refer to the following guides:

[MCAS Parent App Tutorial](#)

[MCAS Parent Guide](#)

[Bromcom Student Portal Tutorial](#)

We hope you can join us for this informative and practical evening. **Please let us know if you can attend by filling in [this short form](#)** . If you have any questions or require further information, please do not hesitate to contact us by emailing contactus@rooksheath.harrow.sch.uk

Thank you for your continued support, and we look forward to seeing you at the event.

Yours sincerely,



Mrs L Hyde

Assistant Headteacher – Digital Technology & Innovation

