



16 November 2023

Dear Parent / Carer

Year 10 Parent – Teacher Consultation Evening
Wednesday 29th November, 4:30pm – 7.30pm In School

On Wednesday 29th November, your child’s subject teachers will look forward to speaking with you about your child’s academic progress and the next steps to be taken to ensure continued success. **These appointments will be face to face meetings in school.** You will have received an electronic copy of your child’s Autumn Monitoring Report by email via SIMS In Touch and this will form the basis of your discussion.

Five minutes will be allocated by each teacher and meetings will be on a first come, first seen basis. To ensure the evening runs smoothly for all, we would appreciate your co-operation in keeping to the allocated 5 minutes.

To assist our planning, please would you be kind enough to complete the slip below by **17th November** to indicate during which window of time you will be attending.

Students must be present at appointments in full school uniform with parents/carers as this provides the opportunity to become further involved in the process of self-evaluation and review. It enables staff to highlight student achievement as well as any areas of concern, which may need addressing. I shall also be available if you wish to speak with me about your child.

The ongoing communication between school and home is an important part of ensuring your child’s future success. We look forward to meeting you on Wednesday 29th November.

Yours faithfully,

Mr S Ahmed
Deputy Headteacher Pastoral
Acting Head of Year 10

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YEAR 10 PARENT-TEACHER CONSULTATION EVENING – Wednesday 29th November 2023
Please return this slip to your child’s Form Tutor by Friday 17th November

Student’s Name: _____ **Tutor Group: 10** _____

I / We shall / shall not be able to attend the Year 10 Parent-Teacher Consultation Evening at the following time:

4.30pm – 5.30pm

5.30pm – 6.30pm

6.30pm – 7.30pm

