



Provider Access Policy

Term of policy: Every 3 years

Approved by: LGB 12.5.21

Date ratified: BoT 26.5.21

Next Review Date: Spring | 2024

Author: S. Subra

Sources: NGA, The Key

Online location: SharePoint folder: Policies

Consulted with JCC? Yes No

Introduction

This policy replaces any previous policy and follows the DfE regulations.

As part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations. We have carefully considered the impact of this policy on equality. The School will ensure that this policy is applied fairly to all employees and does not have a negative impact on students or staff with protected characteristics; race, sex, religion and belief, sexual orientation, age, disability, gender reassignment, marriage and civil partnership and pregnancy and maternity.

Policy statement on provider access

Rooks Heath School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact ***Mrs S. Subra, Careers Lead***

Telephone: 0208 872 8905

Email: contactus@rooksheath.harrow.sch.uk

Opportunities for access

The following list shows the main events and activities integrated into the school careers programme.

- Skills lessons.
- PSE Careers lessons.
- Guided tutor time.
- Access to the careers library.
- One to One interviews with Careers Personal Advisor.
- Work experience - Year 12.
- Subject lessons linked to careers.
- Trips linked to specific careers eg STEM and Law.
- Opportunity to attend specific careers events eg. Techmix Jobs Expo, London Skills Fair.
- Speakers in Assemblies.
- Careers events in school e.g., Careers Fair,
- Skills workshops.
- Lunchtime pop-up.

Providers are welcome to come into school and speak to the students. Please speak to Mrs S. Subra (Careers Lead) to identify the most suitable opportunity for you.

The [school policy on safeguarding](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms if available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Library, which is managed by the school librarian and the appointed careers coordinator. The library is available to all students at lunch and break times.