

## **PROVIDER ACCESS POLICY**

**Term of policy:** Annually

**Approved by:** Board of Trustees

**Date ratified:** 7.2.2024

**Next Review Date:** February 2024

**Author:** S.Subra

**Sources:** NGA, The Key

**Online location:** Google Drive folder: Policies

**Consulted with JCC?** Yes No X

### **Introduction**

This policy replaces any previous policy and follows the DfE regulations.

As part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity, and foster good relations, we have carefully considered the impact of this policy on equality. The school will ensure that this policy is applied fairly to all employees and students and does not have a negative impact on students or staff with protected characteristics: race, sex, religion and belief, sexual orientation, age, disability, gender reassignment, marriage and civil partnership, and pregnancy and maternity.

## **Policy Statement on Provider Access:**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, the Department of Education, July 2021: "Baker Clause", and the Provider Access Legislation, January 2023.

### **Rationale**

High quality careers education and guidance in school is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities, and contribute to a productive and successful economy.

As the number of apprenticeships rises every year it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18, including wider technical education options such as T-Levels and Higher Technical Qualifications.

### **Commitment**

The school is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. The school is fully aware of its responsibility to set students on the path that will secure the best outcomes which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with our statutory duty, and not showing bias towards any route, be that academic or technical.

The school endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

### **Aims**

The school policy for access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment, or training).

## Student Entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

The school has an obligation to provide at least six encounters with approved providers of apprenticeships and technical education for all our students, as follows:

- **Two** encounters for students during the 'first key phase' (**Years 8 and 9**) that are mandatory for all students to attend.
- **Two** encounters for students during the 'second key phase' (**Years 10 and 11**) that are mandatory for all students to attend.
- **Two** encounters for students during the 'third key phase' (**Years 12 and 13**) that are mandatory for the school to put on but optional for students to attend.

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact **Mrs S. Subra**, Careers Lead

Telephone: 020 8872 8905

Email: [contactus@rooksheath.harrow.sch.uk](mailto:contactus@rooksheath.harrow.sch.uk)

## Opportunities for Access

The following list shows the main events and activities integrated into the school careers programme.

- Skills lessons.
- Links with all areas of the curriculum.
- PSE Careers lessons.
- Guided tutor time in Years 7 to 9.
- Access to the Careers Library.
- One to One interview with Careers Personal Advisor.
- Work Shadow Days in Years 9 and 10.
- Work experience - Year 12.
- Subject lessons linked to careers.
- Trips linked to specific careers e.g. STEM, Media, and Law.
- Opportunity to attend specific careers events e.g. Skills London Fair.

- Speakers in Assemblies.
- Careers events in school e.g. Careers Fair.
- Mentoring provided by ASK Apprenticeships.
- Skills workshops.

Providers are welcome to come into school and speak to the students. Please speak to **Mrs S. Subra** (Careers Lead) to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Premises and Facilities**

The school will make the main hall and/or classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Library, which is managed by the school librarian and the appointed careers coordinator. The library is available to all students at lunch and break times.

### **Approval and review**

Approved *[TBC]* by LGB and BoT

Next review: *[TBC]*

Signed: Pauline Hughes, Chair of Governors

Miriam Manderson, Headteacher