



# Attendance: Medical Appointments

Medical and dental appointments should be made outside of school hours wherever possible. However, in situations where this is not possible we ask you to follow the advice below.

- Evidence of appointments which have been made during school hours will need to be provided i.e. appointment card or letter.

- Your child must attend school prior to and/or after their medical appointment wherever possible to avoid a full day of absence.

- Your child must have a note in their Link Book regarding the appointment.

- Parents/Carers will be expected to collect their child from the school if they are to attend a dental or medical appointment during school time otherwise permission to leave the school premises will be denied.

- When your child returns to school after their appointment, they **MUST** sign in at reception.