



## Attendance: Holidays

- There are 39 weeks in a year where schools are open, and 13 weeks when families can take holidays. Therefore, the Head Teacher can only authorise a leave of absence in exceptional circumstances.

- If a child takes unauthorised holiday or takes longer than the time agreed by the Head Teacher, this absence will be recorded as unauthorised.

- Sanctions may be imposed for unauthorised absence including:
  - The child could lose their school place at Rooks Heath
  - The parents could face a penalty fine