

1st November 2019

Dear Parents and Carers,

Parent Governor Vacancy - Rooks Heath College

The Local Governing Body is the group of people responsible for the smooth running of a school within a multi-academy trust and for ensuring there is a link between the school's management and the local community it serves. It is made up of staff, parents/carers and local people who all volunteer their time to ensure that the school is an excellent school for our young people.

We currently have two vacancies for a parent/carer to join the Tithes Academy Local Governing Body to represent parents/carers from Rooks Heath College and we are therefore inviting applications for the positions. In the event that the number of applications exceeds the number of vacancies, an election will be held.

We would welcome your application whatever your background, skills and experience but we would particularly welcome applications from those with knowledge, skills or experience of any of the following: finance and accountancy, property management / capital projects / construction, law, procurement, marketing and public relations to add to the expertise that we already have on the Governing Body.

The purpose of the Governing Body is to

- set the curriculum for the school(s) and monitor standards to ensure that every pupil makes good progress and achieves well.
- set the College Development Plan(s) and monitor its implementation to ensure that provision continues to improve.
- ensure Rooks Heath is a safe and inclusive environment for all and that it upholds all its statutory duties.

An effective Governor will demonstrate:

- A commitment to securing the best educational outcomes for all children;
- A commitment to the vision, values, and objectives of the college;
- Strong communication skills in listening, speaking and writing;
- An ability to evaluate and make use of a wide range of information and data;
- The capacity to develop specific knowledge and understanding of the College and its community;
- The ability to question in a manner that encourages reflection and helps move discussion forward;
- A sense of fairness;
- A commitment to equalities;
- Tact and diplomacy;
- An ability to work as a member of a team;
- An ability to respect confidentiality; and
- A commitment to participate in training and self-evaluation.

You will need to be able to commit to attending 6-8 meetings a year in the evenings and to visit the college during normal college hours on average once or twice a term. You should also be willing to serve for a four-year term of office.



ROOKS HEATH
COLLEGE
opportunity through learning

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CEO: Dr. John Reavley, B.A. M.A. Ed.D.
Headteacher: Mrs. M. Manderson
B.A.(Hons), PGCE, NPQH

www.rooksheath.harrow.sch.uk

Being a Governor is enjoyable, stimulating and rewarding. We can provide training in specific areas through induction, in-house training sessions and through the local authority training programme for governors.

Additional information on the role of a governor and the MAT governance structure can be downloaded from our website: www.rooksheath.harrow.sch.uk. Alternatively, please call the office and we will send the information home with your child. There are certain rules on who can and cannot become a governor, details are included in the additional information.

If you would like to stand for the position of parent governor, please complete the form included in the additional information and submit it to Kiran McEwan, Clerk to the Governors, by email to KMcEwan2@rooksheath.harrow.sch.uk or hand it in to Reception, Rooks Heath College, Eastcote Lane, Harrow, HA2 9AH. Please mark the envelope 'in confidence' and for the attention of K McEwan. Forms must be submitted by noon on Friday 15th November 2019.

The form requires a short statement (250 words) on why you would like to be a governor and what makes you best suited for the role. Your statement will only be circulated to all parents in the event of an election.

Yours sincerely,

Pauline Hughes
Chair of Governors

Mrs M Manderson
Headteacher